

DAVISS COUNTY BOARD OF AVIATION COMMISSIONERS

MINUTES OF REGULAR SESSION

The regularly scheduled meeting of the Daviess County Board of Aviation Commissioners was held on July 12, 2018 at the terminal building. The president, Ray Crawford, called the meeting to order at 2:00 p.m.

Directors present: Ray Crawford, Bernie Harner, and Matt Meredith

Directors absent: Brian Walker

Also present were: Airport Manager – Eric Seber, Mark Shillington – Woolpert Engineering

Meeting minutes for the June 2018 board meeting reviewed. A motion to approve the meeting minutes was made by Mr. Harner. The motion was seconded by Mr. Crawford. The motion carried unanimously.

Claims were reviewed, and a motion made by Mr. Harner with second by Mr. Meredith to approve the claims. The motion carried unanimously.

Manager's Report

Airport Manager Mr. Eric Seber presented his manager's report. Hangar and tie-down revenue received for the month of June 2018 totaled \$5,008.00. Fuel sales in June were a total of \$8,805.63. There were 339.9 gallons of Jet A sold and 1,696.3 gallons of 100LL sold. In comparison, 1,229.7 gallons of Jet A were dispensed and 2,507.9 gallons of 100LL in June 2017. \$11,695.13 was returned to the Daviess County Treasurer Aviation Fund. The 'Aviation Day' fund has \$3,057.53.

Old Business

PAVEMENT PROGRAM

Mr. Seber stated that the monthly pavement inspection was completed and documented according to FAA specifications. The plan will continue to be updated to proper FAA requirements

RUNWAY CRACK SEAL/REPAINT

Mr. Seber updated the board on the status of the runway and taxiway restripe and progress of HSC Pavement Maintenance. Crack sealing has been completed and repainting is in progress.

New Business

BOYD GRAIN BIN CONSTRUCTION

Boyd Grain has constructed grain bins within the 5 nautical mile radius of the airport. They potentially could be in conflict of I.C. 8.21.10, Regulation of Tall Structures and Noise Sensitive Permits of the Indiana Code. Location and height of structures and the use of land near public-use airports are regulated in the State of Indiana. Notice had NOT been received by the airport that structures were being built within the protected radius of the airport. Mr. Seber has been in contact with Boyd Grain and their surveyor. They both stated they didn't realize they needed to check as they relied on the Daviess County plat map which only shows the airport property boundaries. Mr. Seber let them know it would be beneficial if they submit FAA form "7460-1, Notice of Proposed Construction or Alteration", INDOT Form 101, Application for Construction within Noise Sensitive Area, and complete the Airport Notification Template for Tall Structure & Noise Sensitive Permits.

WOOLPERT – PARALLEL TAXIWAY PROJECT

Mr. Mark Shillington from Woolpert Engineering provided the board the board with the results of the Pre-Bid Meeting for second phase of the parallel taxiway extension. There were four companies that attended the meeting: Milestone, C.L.R., E & B Paving, and Don Gress Construction. Mr. Shillington provided a contract for Woolpert Engineering to oversee the construction of the parallel taxiway project. Mr. Meredith made a motion to accept the contract, Mr. Harner seconded the motion. The motion carried unanimously. Mr. Shillington asked for permission of the board to be able to accept bids on behalf of the DCBOAC. The board approved with Mr. Harner making the first motion and Mr. Crawford seconding the motion. The motion passed unanimously. The board also made a motion to accept that Woolpert Engineering could submit the application for the project to the FAA on behalf of the DCBOAC. The first motion was made by Mr. Meredith and seconded by Mr. Harner. The motion passed unanimously.

UNAIR-worthy AIRCRAFT

The board continued its discussion concerning aircraft on the field that were utilizing hangar space but were unairworthy. Mr. Seber has been in contact with those parties and is continuing discussion on how the tenant was going to bring their aircraft to airworthy status. Because of the publicly available waiting list for hangar space, the board had, at the beginning of the year, sent a letter to all tenants that aircraft were expected to be in airworthy condition to be able to rent hangar space. The deadline for getting the aircraft into airworthy condition or providing the board with a plan of action on how the tenant was going to get the aircraft airworthy was June 30, 2018. Tenants that did not comply will receive an additional mailing to let them know that they need to vacate the hangar by September 1, 2018.

FUEL SYSTEM MAINTENANCE

Mr. Seber let the board know of issues with the fuel system that need repair or replacement. Mr. Seber has been in contact with Filtration Corporation of America to review the fuel system and quote repairs and replacement parts for the system. Mr. Seber will be in contact with additional vendors to review the system.

Public Comment

N/A

The meeting was adjourned at 4:30 p.m. with a motion by Mr. Meredith. Mr. Crawford. seconded the motion. The motion carried unanimously.

The next meeting is scheduled for Thursday, August 9, 2018 at 2:00 p.m.

Matt Meredith – Secretary