

MINUTES OF THE DAVIESS COUNTY
ADVISORY PLAN COMMISSION
(January 8, 2014)

The meeting of the Daviess County Advisory Plan Commission ("APC") was held in the Commissioners' Room at the Daviess County Courthouse, 200 East Walnut Street, Washington, Indiana, on January 8, 2014, at 6:00 P.M. Board members present at the meeting were Dennis Helms, Phil Flint, Kathy Decker, J. Scott Monroe and C. Michael Taylor. Also, present at the meeting was Grant E. Swartzentruber, APC attorney. A quorum was present.

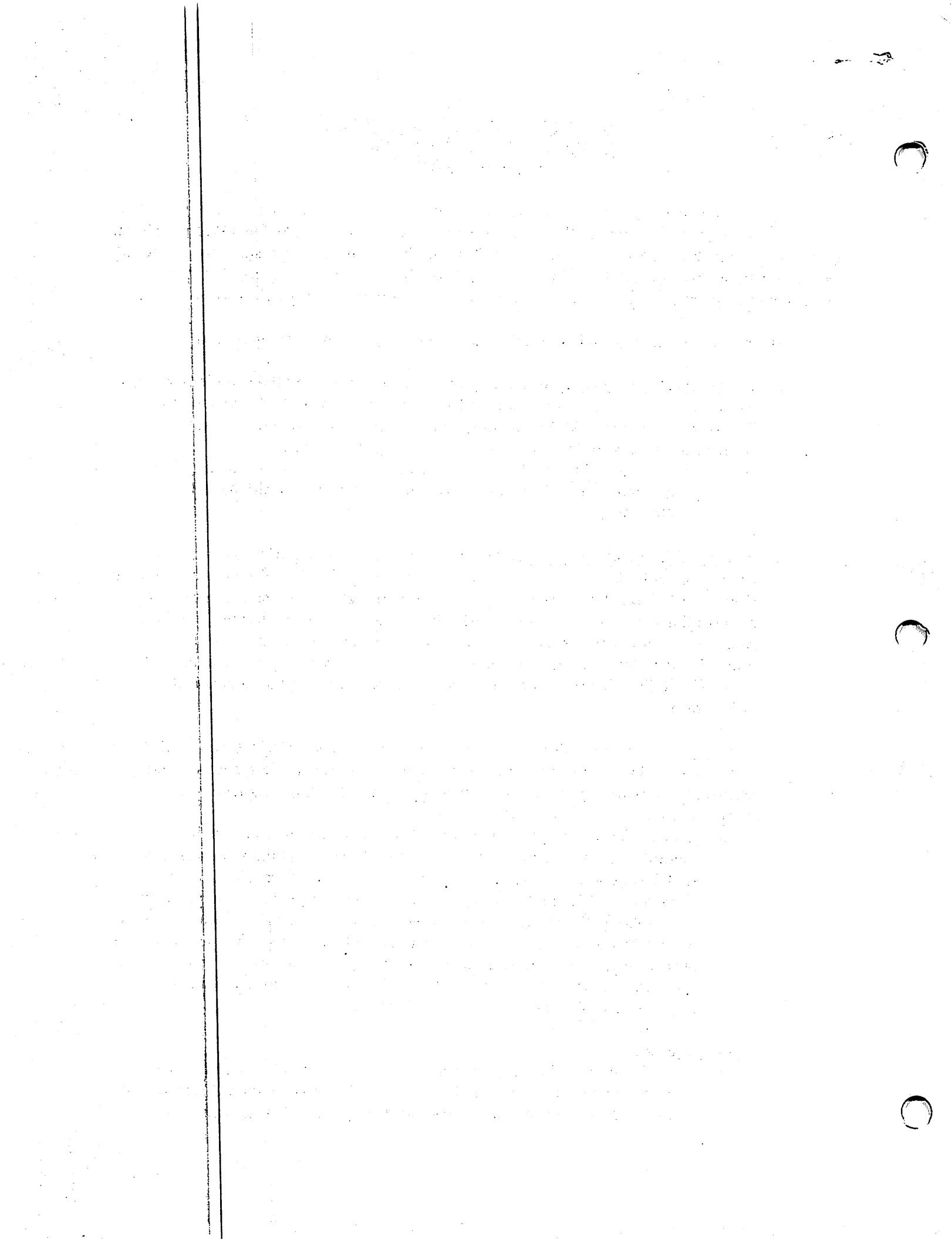
The minutes of the November 19, 2013 meeting were presented and approved.

1. Communications, Bills, Expenditures. The members discussed the need for a budget request for the APC to be prepared and submitted to the County Council by the President for February. The Plan Director will submit any monies received from applications and permits to Auditor on at least a monthly basis.
 - a. Upon motion duly made and seconded, the President was authorized to purchase from BLA 50 printed ordinances which cost approximately \$5.00/each.

2. Reports of Staff and Committees. The President has been preparing zoning forms and discussing with Plan Director the process used by City. The President is working with County IT to have these forms posted to County website. The President presented some of the forms for review by the APC including "request for zoning compliance review" for completion by citizen-applicant, and a checklist for completion by the Plan Director called the "zoning compliance review". According to comments received, the President will continue to work on these forms with Plan Director and APC Attorney.

3. Old Business. The APC discussed the number of meetings for 2014. Upon motion duly made and seconded, the APC changed from a quarterly to a monthly meeting schedule and made it easier to cancel meetings. The following language was approved for inclusion in the APC by-laws:
 - a. Article IV, Section 1. The regular meetings of the Commission shall be monthly on the 2nd Thursday of every month. The location of the meeting shall be at the Daviess County Commissioners' Room, Daviess County Courthouse, Washington, Indiana. If the date of a regular meeting falls on a legal holiday, the meeting seems unnecessary, or if it is impossible to conduct the meeting at that time or place, the President may set an alternate date, time or place for the regular meeting, or may cancel the meeting with the consent of the President, Plan Director and APC Attorney, provided that notice requirements of IC 5-14-1.5 are complied with.

4. New Business.
 - a. The APC discussed the need for an interlocal agreement between the City and County for use of the City Building Commissioner as the Plan Director. Upon motion duly made and seconded, the APC requested APC attorney present an



agreement to County and City officials.

- b. The President discussed a request from Bennington Levee Board President Tom Graham to create an overlay zone for the Bennington Levee District with certain approvals obtained from Levee Board prior to certain construction and/or farm drainage work being permitted in such overlay zone. This discussion received positive feedback, and President will relay this to the Levee Board President for said Board to take further steps. Approval will be made by the Bennington Levee Board only (even though they may consult with the US Army Corps of Engineers.)
- c. Fee Schedule Changes. Upon motion duly made and seconded, the fees below were unanimously approved:
 - i. Petitions for Re-Zoning- \$200.00
 - ii. All Permitted Signs in Excess of 150 sq ft.- \$50.00
 - iii. Agricultural Improvement Location Permit:
 - 1. Less than or equal to 10,000 sq ft- \$50.00
 - 2. Greater than 10,000 sq ft- \$200.00
 - iv. Commercial Improvement Location Permit:
 - 1. Less than or equal to 1,000 sq ft- \$50.00
 - 2. Greater than 1,000 sq ft- \$300.00
 - v. Industrial Improvement Location Permit - \$500.00
- d. Officers. Upon motion duly made and seconded, the following officers were elected for 2014 and until new officers can be elected:
 - i. President: Dennis Helms
 - ii. Vice President: C. Michael Taylor
 - iii. Secretary: Kathy Decker
- e. APC Member Scott Monroe presented information to other members about the Purdue Extension office having a "Purdue Land Use Video Series" for use by the members or the public.

There being no further business to be considered, the meeting was adjourned.



Dennis Helms, President

ATTEST:



Kathy Decker, Secretary