

ADVISORY PLAN COMMISSION  
MINUTES  
MAY 14, 2015

The meeting of the Daviess County Advisory Plan Commission was held in the Commissioners' Room at the Daviess County Courthouse on May 14, 2015 at 6:00 PM. Board members present were President, Dennis Helms, Phil Flint, Kathy Decker, Michael Taylor and Luis Sandiago. Dave Smith, Mark Cornelius, Matthew Hart and Mike Russell were absent. Also present were non -voting members, Grant Swartzentruber, APC attorney and Gail Doades. A quorum was present.

President Dennis Helms called the meeting to order.

**MINUTES**

Minutes of the November 13, 2014 and the March 12, 2015 meetings were approved per a motion by Michael Taylor. Phil Flint seconded the motion. Motion passed unanimously.

**ELECTION OF OFFICERS FOR 2015**

Phil Flint made the motion that the 2014 officers remain in place for 2015, President, Dennis Helms, Vice President, Michael Taylor, and Secretary, Kathy Decker. Kathy Decker seconded the motion. Motion passed unanimously.

**INTER-LOCAL AGREEMENT**

Discussion was held regarding the Inter-local Agreement Between the Daviess County Board of Commissioners and the City of Washington, Indiana for Zoning Administration Services. Grant Swartzentruber distributed a spreadsheet for the amount of hours the city's Planning Director has spent working on county zoning from January 2014 – March 2015. A total of 196.5 hours has been spent on county zoning for an average of 13.1 hours per month by the city's Planning Director. The Planning Director assistant has spent 129 hours on county zoning for an average of 8.6 hours per month. A change was made to Exhibit A #1 of the agreement. The change clarifies said approvals are only for unincorporated areas in the county. Phil Flint made the motion to recommend to the Commissioners approval of the agreement. Kathy Decker seconded the motion. Motion passed with a roll call vote of 5 yes and 0 nays.

**APC 2016 BUDGET**

Gail Doades reported that the 2016 budget for the APC will be due in the Auditor's office by the end of June. Michael Taylor made the motion to increase the line item for Plan Director from \$12,000.00 to \$14,000.00. This will cover any overages in 2016. Phil Flint seconded the motion. Motion passed unanimously.

## MEETING QUORUM

Discussion was held regarding the need of a quorum at each meeting so the business of the APC can be conducted. Dennis Helms and Grant Swartzentruber will contact members who do not regularly attend meetings as to whether or not they want to continue serving on the board.

With no further business Michael Taylor made the motion to adjourn. Kathy Decker seconded the motion. Motion passed unanimously.



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Dennis Helms, President



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Kathy Decker, Secretary