

# Daviess County Road Cost Share Program

## Policy Number P-24

Approved 09/13/2016

The Daviess County Highway Department and the Daviess County Board of Commissioners in order to facilitate upgrade of service for rural roads to a more functional and desirable surface condition hereby institute the following policy.

This program will be funded within the highway department budget with \$200,000 available annually for the purpose of matching private dollars. The \$200,000 will be on a first come first serve basis. Only those projects which are on existing County roads are eligible.

In the event that the annual \$200,000 is depleted, the unfunded projects will be moved to the following year in the order that they were received.

### Criteria:

1. 50' (25' from center both directions) right of way must be secured by the requestor. The highway department shall bear the cost of having the easements prepared.

2. Traffic counts shall be used to determine the percentage of County participation in the upgrade.

A. Traffic count > 300 ADT will equal 100% County participation. These roads will be added to the County's overall road improvement plan and will not pull funding from this program unless said \$200,000 is not used up in any give fiscal year. Then the remainder of the balance shall be used for the County's road improvement plan the following year.

B. Traffic count > 200 ADT will equal 80% County participation.

C. Traffic count > 150 ADT will equal 70% County participation.

D. Traffic count > 100 ADT will equal 60% County participation.

E. Traffic count < 100 ADT will equal 50% County participation.

3. Scoring will be conducted and additional County Participation can be expected up to an additional 10% based on the following.

A. Number of business's served per mile. (2% additional for every existing business served)

B. Number of home's served per mile. ( 1% additional for every existing home served)

C. Does the road have strategic connectivity within the County? If yes an additional 5% of County participation is available. Note: Dead end roads do not qualify for this.

D. Road must connect to an existing paved road.

"Business" definition: a regular occupation, profession, or trade whereby one or more persons may make a living by engaging in commerce. Upon request, must provide evidence of payment of federal, state and local taxes, and state retail merchant certificate to qualify as a "business" under this section.

**Process:**

1. Due to the poor, wet soil condition and the desire to create a fiscally sustainable upgrade project. Step one in the upgrade process shall always be installation of tile for sub-surface drainage. Once installed the tile trench must be given a minimum of 6 months to settle out before hard surfacing of the road shall occur.

2. All trees and fencing within the 25' right of way shall be removed.

3. Needed roadway width shall be determined by the County Engineer or Highway Supervisor. All drainage ditches and culverts shall be reconstructed based upon this width. (this is at the County's expense)

4. An adequate road base shall be laid. (6" compacted 53's minimum)

By Daviess County Commissioners

  
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