



## DAVIESS COUNTY HEALTH DEPARTMENT

303 East Hefron Street, Washington, Indiana 47501

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# Requirements For Onsite Sewage System Permit Issuance And Final Inspection

**A Permit must be obtained from the Health Department before any construction starts at a site that will use an onsite sewage system.**

- Application
  - Property owner or agent must complete & sign an Application
  - The non-refundable Application fee must be paid at time of application.
- Soils Evaluation Report
  - Must be done by a Certified Soil Scientist *-list provided-* Property Owner must have someone present when Soil Scientist comes. The Soil Scientist sends copies of the report to the property owner or owner's designee and to the Health Department.

**PROTECT THE SITE.** THE SEPTIC SYSTEM MUST GO WHERE THE SOIL SCIENTIST MADE THE BORINGS. **YOU CAN MOW OR BUSHHOG, BUT NOTHING MORE.** DO NOT ALLOW ANYONE TO DIG, SCRAPE, REMOVE ANY STUMPS, OR OTHERWISE DISTURB THE SITE.  
IDEAL PROTECTION IS A SNOW-FENCE OR METAL FENCE POSTS WITH BOTH YELLOW TAPE AND ROPE

- SOIL EVALUATION REVIEW SHEET
  - Issued by Health Department to Property Owner or designee
  - *Property Owner Gives REVIEW SHEET to the Certified Installer—list provided—who will design the Septic System*
- Plan Submittal by Certified Installer *—list provided—*
  - Drawing, Materials & Design Packet, Final Cover Agreement, etc. will be submitted
  - The system components must be marked at the location (flags, paint, stakes, etc.)
  - Health Department staff will come to the site at the request of installer or property owner when system has been marked for pre-approval.
  - Elevations will be checked, perimeter drain outlets will be inspected and separation distances will be measured
  - Final Cover Responsibility must be submitted.
  - If any portion of system goes off property, recorded easement must be in permit file.
- Plan Approval
  - If field layout and plan submittal meet requirements, plans will be approved by Health Dept.
- Permit Issuance
  - The non-refundable permit fee must be paid before a permit can be issued.
  - Permit will be issued by the Health Department when all requirements are met.
- Construction
  - Installer must notify Health Department 24 hours before beginning excavation.
- Final Inspections
  - Installer must notify Health Department 48 hours before covering system
  - Elevations will be checked
  - Measurements will be taken
  - Everything must be located where initially placed for pre-approval.
  - All components must be inspected