

# DAVISS COUNTY BOARD OF AVIATION COMMISSIONERS

## MINUTES OF REGULAR SESSION

The regularly scheduled meeting of the Daviess County Board of Aviation Commissioners was held on January 10, 2018 at the terminal building. The Vice- President, Bernie Harner, called the meeting to order at 2:00 p.m.

Directors present: Brian Walker, Bernie Harner, and Matt Meredith     Directors absent: Ray Crawford

Also present were: Airport Manager – Eric Seber, Mark Shillington – Woolpert Engineering

Meeting minutes for the November 2018 board meeting reviewed. There was no board meeting in December 2018. A motion to approve the meeting minutes was made by Mr. Walker. The motion was seconded by Mr. Harner. The motion carried unanimously.

Claims were reviewed, and a motion made by Mr. Meredith with second by Mr. Harner to approve the claims. The motion carried unanimously.

### Manager's Report

Airport Manager Mr. Eric Seber presented his manager's report. Hangar and tie-down revenue received for the month of December 2018 totaled \$2,895.00. Fuel sales in December were a total of \$8,864.33. There were 386.5 gallons of Jet A sold and 1,703.8 gallons of 100LL sold. In comparison, 762.7 gallons of Jet A were dispensed and 1,964.4 gallons of 100LL in December 2017. \$11,718.81 was returned to the Daviess County Treasurer Aviation Fund. The 'Aviation Day' fund has \$3,057.53.

### Old Business

#### PAVEMENT PROGRAM

Mr. Seber reviewed with the board that the monthly pavement inspection and verified was completed and documented according to FAA specifications. The plan will continue to be updated to proper FAA requirements.

### New Business

#### 2019 BOARD OFFICER ELECTION

The board elected its slate of officers for 2019: Brian Walker – President, Ray Crawford – Vice President, Bernie Harner – Treasurer, and Matt Meredith – Secretary.

#### TAXIWAY PHASE TWO STATUS

Mr. Shillington advised the board that he has spoken with E & B paving concerning the start date for phase 2 of the taxiway project. He stated that there probably wouldn't be any activity until May/June of 2019.

#### NEW HOSE REEL

The board reviewed quotes for the Jet A hose reel that is currently not operational.

#### APPROVE ALL CLAIMS FOR 2018

The board made a motion to approve any unpaid or outstanding claims for 2018 budget year that may not have been brought to their attention. The motion was made by Mr. Harner and seconded by Mr. Walker. The motion carried unanimously.

### Public Comment

N/A

The meeting was adjourned at 4:10 p.m. with a motion by Mr. Walker. Mr. Meredith. seconded the motion. The motion carried unanimously.

The next meeting is scheduled for Thursday, February 14, 2018 at 2:00 p.m.

Matt Meredith – Secretary