

# DAVISS COUNTY BOARD OF AVIATION COMMISSIONERS

## MINUTES OF REGULAR SESSION

The regularly scheduled meeting of the Daviess County Board of Aviation Commissioners was held on May 9, 2019 at the terminal building. President, Brian Walker, called the meeting to order at 2:00 p.m.

Directors present: Brian Walker, Bernie Harner, and Matt Meredith      Directors absent: Ray Crawford

Also present were: Airport Manager – Eric Seber

Meeting minutes for the April 2019 board meeting reviewed. A motion to approve the meeting minutes was made by Mr. Harner. The motion was seconded by Mr. Walker. The motion carried unanimously.

Claims were reviewed, and a motion made by Mr. Meredith with second by Mr. Walker to approve the claims. The motion carried unanimously.

### Manager's Report

Airport Manager Mr. Eric Seber presented his manager's report. Hangar and tie-down revenue received for the month of April 2019 totaled \$2,900. Fuel sales in April were a total of \$10,164.40. There were 612.6 gallons of Jet A sold and 1,801.2 gallons of 100LL sold. In comparison, 1,808.8 gallons of Jet A were dispensed and 1,630.6 gallons of 100LL in April 2018. \$13,877.11 was returned to the Daviess County Treasurer Aviation Fund. The 'Aviation Day' fund has \$3,057.53.

### Old Business

#### REVIEW REVISED FUEL TERMINAL QUOTE

The previous quotes for replacing our outdated fuel terminal did not include replacement LED readouts for each fuel pump. The existing units are not compatible with the new terminal equipment. The revised quote was for \$20,756.00. Mr. Meredith made a motion to accept the revised quote. Mr. Harner seconded the motion. The motion passed unanimously.

#### REVIEW ADDITIONAL QUOTE FOR JET A FUEL CABINET REFURBISHMENT

The board received two quotes for sandblasting and powder coating the JET A fuel cabinet. One quote from Valor was for \$1,489.00 and the other from Duralast Powder Coatings was for \$1,250. Mr. Harner made a motion to accept the \$1,250.00 quote and a second was made by Mr. Walker. The motion passed unanimously.

### New Business

#### REVIEW QUOTES TO REPLACE KUBOTA ZERO TURN MOWER

The board received three quotes for replacing the airports zero turn mower. Each quote was reviewed and a motion to accept Hopf Equipment's bid for \$10,400 was made by Mr. Harner. This included the trade-in of the airport's current mower. Mr. Walker seconded the motion. The motion passed unanimously.

#### REVIEW QUOTE FOR TERMINAL BUILDING AIR CONDITIONER

The board reviewed a quote from Buchanan Mechanical to replace the failed air conditioning unit at the terminal building. The quote was for \$3,670.00. Mr. Meredith made a motion to accept the quote. Mr. Walker seconded the motion. The motion passed unanimously.

### Public Comment

N/A

The meeting was adjourned at 3:44 p.m. with a motion by Mr. Walker. Mr. Meredith. seconded the motion. The motion carried unanimously.

The next meeting is scheduled for Thursday, June 20, 2019 at 2:00 p.m.

Matt Meredith – Secretary