

**DAVISS COUNTY BOARD OF AVIATION COMMISSIONERS**  
**MINUTES OF REGULAR SESSION**

The regularly scheduled meeting of the Daviess County Board of Aviation Commissioners was held on June 20, 2019 at the terminal building. President, Brian Walker, called the meeting to order at 2:05 p.m.

Directors present: Brian Walker, Ray Crawford, Bernie Harner, and Matt Meredith

Also present were: Eric Seber – Airport Manager, Mark Shillington – Woolpert Engineering, Steve Gray – Public

Meeting minutes for the April 2019 board meeting reviewed. A motion to approve the meeting minutes was made by Mr. Harner. The motion was seconded by Mr. Walker. The motion carried unanimously.

Claims were reviewed, and a motion made by Mr. Meredith with second by Mr. Harner to approve the claims. The motion carried unanimously.

Manager's Report

Airport Manager Mr. Eric Seber presented his manager's report. Hangar and tie-down revenue received for the month of May 2019 totaled \$3,220. Fuel sales in May were a total of \$10,662.77. There were 681.1 gallons of Jet A sold and 1,783 gallons of 100LL sold. In comparison, 458.6 gallons of Jet A were dispensed and 1,427.8 gallons of 100LL in May 2018. \$13,596.39 was returned to the Daviess County Treasurer Aviation Fund. The 'Aviation Day' fund has \$3,057.53.

Mr. Seber reviewed with the board that the airport/board has officially responded to the FAA in opposition, on June 5, 2019, to the proposed GTE wireless (Verizon) cell tower 2.2 miles southeast of the airport. The tower would significantly affect the airport's instrument approaches and would be located within the 14 CFR Part 77 Conical Surface of the airport. Reference the FAA Airspace Case No. is: 2019-AGL-1228-OE.

Old Business

QUOTES FOR RESKIN HANAGER C

The board received three quotes to reskin hangar C. ProMark Buildings bid \$27,400.00 quoted Graber Post Buildings \$25,550, and DC Metal \$26,675.00. Mr. Walker made a motion to approve the low bidder. Mr. Harner seconded the motion. The motion carried. Mr. Meredith abstained from voting due to his relationship with one of the vendors.

CR 350N ROAD CLOSURE

The board again discussed the need to close or relocate County Road 350N on the north side of the airport. The closure or relocation is necessary to allow for further planning and design of the Runway 18 extension. Due to the preference of the Daviess County Commissioners and Council, the board made a motion to move forward with the petition to close CR 350N. Mr. Meredith made a motion and Mr. Walker seconded the motion. The motion to petition to close the road carried unanimously.

New Business

STEVE GRAY

See public comment below.

REVIEW/APPROVE QUOTE FROM HUFF SEALING

Reviewed a quote for from Huff Sealing Corp. for crack sealing of the access roads, T-Hangar ramp, T-Hangar ramp-to-foundation joints, and touchup areas of runway and taxiways. Huff's quote was for \$7,898.00. Mr. Meredith made a motion to approve the quote from Huff Sealing Corp. Mr. Walker seconded motion. The motion carried unanimously.

REVIEW PROPOSED 2020 AIRPORT BUDGET

The board reviewed the proposed airport budget for 2020. The board had recommendations for some budget changes and additions. The board will approve the final airport budget at its next scheduled meeting.

## WOOLPERT ENGINEERING

1<sup>st</sup> section of Phase II taxiway project. Mr. Shillington advised the board that contractor, Boyd and Company, is still not in compliance with the Davis-Bacon wage requirements and minor drainage changes to allow for project completion. There is no retainage to pay at this point and the board cannot request final payment from FAA to close out the project yet.

Construction of the second part of Phase II taxiway extension, by E&B Paving, is still planned to start in mid-July. No movement thus far due to weather.

Woolpert Invoice #2019006847 for \$7520.00 was reviewed by the board. This invoice is connected to pay request 2 and FAA Grant 17. The board approved the invoice and tabled payment until funds have been received from the FAA. Motion to approve invoice was made by Mr. Crawford. Mr. Walker seconded motion and it carried unanimously.

Mr. Shillington presented the board with a contract for onsite inspection services from Midwestern Engineering. The inspection services are for the upcoming second part of Phase II taxiway extension. A motion to approve the contact with Midwestern Engineering was made by Mr. Meredith and seconded by Mr. Harner. The motion carried unanimously.

### Public Comment

Steve Gray, from Linton, Indiana, discussed with the board that he would like to start performing aircraft maintenance in hangar G at the airport. He has acquired acceptable insurance quotes and would like the opportunity to lease/utilize the open space. The board discussed and had no objection for Mr. Gray to start his service. The Daviess County Airport Minimum Standards and Requirements were reviewed for compliance and copy of those standards were given to Mr. Gray.

The meeting was adjourned at 4:39 p.m. with a motion by Mr. Walker. Mr. Meredith. seconded the motion. The motion carried unanimously.

The next meeting is scheduled for Thursday, July 18, 2019 at 2:00 p.m.

Matt Meredith – Secretary