

DAVISS COUNTY BOARD OF AVIATION COMMISSIONERS
MINUTES OF REGULAR SESSION

The regularly scheduled meeting of the Daviess County Board of Aviation Commissioners was held on July 18, 2019 at the terminal building. President, Brian Walker, called the meeting to order at 2:00 p.m.

Directors present: Brian Walker, Ray Crawford, Bernie Harner, and Matt Meredith

Also present: Eric Seber – Airport Manager

Meeting minutes for the June 2019 board meeting reviewed. A motion to approve the meeting minutes was made by Mr. Harner. The motion was seconded by Mr. Walker. The motion carried unanimously.

Claims were reviewed, and a motion made by Mr. Meredith with second by Mr. Harner to approve the claims. The motion carried unanimously.

Manager's Report

Airport Manager, Mr. Eric Seber, presented his manager's report. Hangar and tie-down revenue received for the month of May 2019 totaled \$3,170. Fuel sales in June were a total of \$11,310.48. There were 1,316.30 gallons of Jet A sold and 1,533.12 gallons of 100LL sold. In comparison, 339.9 gallons of Jet A were dispensed and 1,696.3 gallons of 100LL in June 2018. \$12,823.54 was returned to the Daviess County Treasurer Aviation Fund. The 'Aviation Day' fund has \$3,057.53.

Old Business

PAVEMENT PROGRAM

Mr. Seber reviewed with the board that the monthly pavement inspection was completed and documented according to FAA requirements. The plan will continue to be updated monthly.

New Business

PAY REQUEST 2 / FAA GRANT 17

Received the FAA portion of the ACH payment for Pay Request 2 and FAA Grant 17 in the amount of \$6,768.00. This is for the previously approved Woolpert Engineering Invoice #2019006847.

APPROVAL OF RELOCATION OF Benchmark F312

The board discussed the relocation of surveying benchmark F312 to the northwest side of the airport property. Relocation of the benchmark will serve as a secondary airport control (SAC). The marker's current location is impacting the parallel taxiway extension project. A motion was made by Mr. Crawford to approve the relocation with a total cost not to exceed \$15,000.00 for the project. Mr. Harner seconded the motion. The motion passed unanimously.

APPROVAL OF 2020 PROPOSED BUDGET

The board reviewed the final proposed budget for 2020 that was submitted to the county council for approval. Mr. Walker made a motion to approve the budget. Mr. Crawford seconded the motion. The motion passed unanimously.

Public Comment

No public comments were received.

The meeting was adjourned at 3:27 p.m. with a motion by Mr. Harner. Mr. Crawford. seconded the motion. The motion carried unanimously.

The next meeting is scheduled for Thursday, August 8, 2019 at 2:00 p.m.

Matt Meredith – Secretary