

DAVISS COUNTY BOARD OF AVIATION COMMISSIONERS
MINUTES OF REGULAR SESSION

The regularly scheduled meeting of the Daviess County Board of Aviation Commissioners was held on August 8, 2019 at the terminal building. President, Brian Walker, called the meeting to order at 2:00 p.m.

Directors present: Brian Walker, Ray Crawford, Bernie Harner, and Matt Meredith

Also present: Eric Seber – Airport Manager, Ed Fogarty – Public, Tom Gress – Engineering Inspector, Mark Shillington – Woolpert, Chris Williams and Garrett Gough – E & B Paving

Meeting minutes for the July 2019 board meeting reviewed. A motion to approve the meeting minutes was made by Mr. Harner. The motion was seconded by Mr. Walker. The motion carried unanimously.

Claims were reviewed, and a motion made by Mr. Meredith with second by Mr. Walker to approve the claims. The motion carried unanimously.

Manager's Report

Airport Manager, Mr. Eric Seber presented his manager's report. Hangar and tie-down revenue received for the month of July 2019 totaled \$3,085.32. Fuel sales in July were a total of \$32,844.10. There were 3,270.50 gallons of Jet A sold and 4,263.9 gallons of 100LL sold. In comparison, 3,304.2 gallons of Jet A were dispensed and 4,399.3 gallons of 100LL in July 2018. \$30,795.89 was returned to the Daviess County Treasurer Aviation Fund. The 'Aviation Day' fund has \$3,057.53.

Old Business

PAVEMENT PROGRAM

Mr. Seber reviewed with the board that the monthly pavement inspection and verified was completed and documented according to FAA specifications. The plan will continue to be updated to proper FAA requirements.

TAXIWAY PROJECT (PHASE TWO)

Representatives from E & B paving, our local resident engineer, and the board met to discuss the progress of phase two of the taxiway project. The project is progressing on-time.

New Business

CONSULTING INDEPENDENT FEE ANALYSIS DISCUSSION

The board discussed the adoption of an 'Independent Fee Analysis' for residential engineering and monument relocation survey created by Mr. Eric Seber. These policies were created based on FAA information.

The board deferred the voting until the fee analysis document could be reviewed completely.

BOYD AND COMPANY

Mr. Shillington updated the board concerning the FAA querying closing any open items for the Taxiway Project 'Phase One.' It was noted that Boyd and Company is still not in compliance with payroll reporting requirements required for this project so a retainage is still being held. Mr. Shillington was going to reach out to them again so see what could be rectified.

SURVEY MARKER RELOCATION

The board heard and accepted a contract proposal from Woolpert Engineering concerning the survey marker relocation. A motion for \$12,160.00 was made by Mr. Harner. Mr. Meredith seconded the motion. Motion approved unanimously.

Public Comment

Ed Fogarty, local pilot, commented that it would be helpful to have the turf runway opened for use. Mr. Seber stated he would contact the FAA to see what the status of approval is for the runway.

The meeting was adjourned at 3:00 p.m. with a motion by Mr. Harner. Mr. Walker. seconded the motion. The motion carried unanimously.

The next meeting is scheduled for Thursday, September 12, 2019 at 2:00 p.m. - Matt Meredith – Secretary