

DAVIESS COUNTY COMMISSIONERS

MINUTES

Tuesday, November 12, 2019

Daviess County Commissioners Room, Daviess County Courthouse
Washington, Indiana

The Daviess County Commissioners met Tuesday, November 12, 2019 at 9:00 AM in the Commissioners Room within the Daviess County Courthouse

Roll Call.

Present: Michael Taylor, Vice President, Tom McCracken, Secretary.

Absent: Nathan Gabhart, President.

Michael Taylor, Vice President called the meeting to order.

Byron Holtsclaw with the First Christian Church offered an opening prayer.

EXECUTIVE SESSION 10/31/2019 STATEMENT

Grant Swartzentruber, Daviess County Attorney, stated the Commissioners' held an executive session on October 31, 2019 at 8:45 AM for discussion of strategy with respect to the following: The initiation of litigation or litigation that is either pending or has been threatened specifically in writing. Code Section 5-14-1.5-6.1

Document

MINUTES OCTOBER 22, 2019

Document

Motion: Approve Meeting Minutes from October 22, 2019 Commissioners Meeting, **Action:** Approve, **Moved by.** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President.

Motion passed unanimously

DAVIESS COUNTY GOVERNMENT CENTER (ANNEX) UPDATE

Mike Schapker, Daviess County Construction Manager and Owner's Representative, came before the Commissioners with an update to the Government Center Building construction. The completion of the StonePly panel installation is on hold until the new replacement panels are delivered. Mr. Schapker stated he was told by StonePly the panels should be ready the first week of December for shipment. They tried a sample of the caulk for the StonePly and this caulk did not meet standards. Thursday they will be testing a different caulk material to be used for the StonePly panels. If the new caulk test sample meets standards and depending on weather the caulk could be started next week. RQAW Architecture was in the building yesterday they are assessing the interior construction and remediation of the building. RQAW Architecture is gathering information and will get that information into drawings and plans and get that back to Mr. Schapker. After receiving the information from RQAW Architecture for the remediation there will be a short window to advertise and gather bids for the remaining work.

911 CALLWORKS-SHERIFF DEPT

Gary Allison, Daviess County Sheriff, presented the Commissioners with a contract for CallWorks. CallWorks is a 9-1-1 system is a digital system and would replace the current outdated AT&T analog system. Currently this system is contracted with AT&T. The 911 grant will reimburse 60% of the cost. Jessica McWilliams, Daviess County Sheriff Department Communications Director, stated that once the

new system is up and going the AT&T bill will be reduced and eventually be covered by the state. The new CallWorks system is with Motorola and has a five year maintenance plan. Sheriff Allison stated he met with the 911 Board to get approval of the system changing to CallWorks and they did approve the funding for this out of the 911 fund. This will go before the County Council for the approval for this to be paid through the 911 fund as well. The contract with CallWorks for \$441,433.00 will be paid with the E911 fund then the 911 grant will reimburse 60% (\$246,859.80) of this cost and that 60% will then be reimbursed to the E911 fund (\$194,573.20). **Document Document**

Motion: Approve CallWorks 911 system upgrade for \$441,433.00 with E911 grant 60% reimbursing,
Action: Approve, **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President
Motion passed unanimously.

Gary Allison, Daviess County Sheriff, presented the Commissioners with Addendum #1 to Enhanced 9-1-1 Service Agreement. The current AT&T contract expired in April 2019 and this addendum will allow AT&T to continue with the service until CallWorks is running. At this time the money fees will be reduced. The month to month extension in the addendum will commence on April 1st, 2019. Daviess County agrees to pay a monthly payment of \$4,850.00 within 30 days. Motorola Solutions, Inc. will then replace the AT&T. The State will take over payments to AT&T once the Sheriff Department is switched over and at that point Daviess County Sheriff Department will have to send written notice within 90 days. Grant Swartzentruber, Daviess County Attorney, stated he would like the Sheriff's Department and the Auditor to communicate together to ensure the notice gets sent the 90 days prior to the deadline.

Document

Motion: Approve Addendum #1 to Enhance 9-1-1 Service Agreement, **Action:** Approve, **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Secretary.
Motion passed unanimously

HIGHWAY

AWARD ANNUAL BIDS

Phil Cornelius, Daviess County Highway Supervisor, came before the Commissioners and with the recommendations for the 2020 annual bid results. His recommendations are as follows:

#2 Lubricating oil, Grease, Anti-freeze-Busler Enterprises

#3 HDPE Pipe-Erosion Resources-J Kemp, Inc.

#3 Metal Pipe-Civilcon-St Regis

#4 Concrete and Masonry Products-(recommend to accept all three bids) Jones & Sons-JJ's Concrete-Hoosier Ready Mix

#5 Flowable Fill-(recommend to accept all three bids) JJ's Concrete-Jones & Sons-Hoosier Ready Mix

#6 Sand & Gravel-(recommend to accept all three bids) JJ's Concrete-Jones & Sons-Rogers Group

#7 Stone-(recommend to accept all) Cave Quarries-Rogers Group-Indian Creek-JJ's Concrete-US Aggregates

#7 Freight Rate Stone-Delivered to Township-Cave Quarries-Rogers Group-Indian Creek-US Aggregates

#8 Concrete Box Culvert-JJ's Concrete-Jones & Sons

#9 Tiling Various County Roads-J Kemp, Inc.

Document

Motion: Approve Phil Cornelius recommendations for bids, **Action:** Approve, **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President.
Motion passed unanimously.

900 E UPDATE AND CLAIMS VOUCHER

Phil Cornelius, Daviess County Highway Supervisor, presented the Commissioners with an LPA Claim Voucher for Construction Engineering regarding construction inspection for Cannelburg Road Phase 3. The gross amount of this claim is \$5,723.92 with 80% reimbursable of \$4,579.14 for the net amount of \$4,579.14. The second LPA Claim Voucher for Preliminary Engineering for project preliminary

engineering for Cannelburg Road Phase 4. The gross amount of the claim is \$59,047.08 with 80% reimbursable \$47,237.66 for a net amount of \$47,237.66. There was a public meeting for individuals with questions or concerns regarding 900 E Cannelburg Road. **Document**

Motion: Approve both LPA Claim Voucher for Cannelburg Road Construction Inspection in the amount of \$5,723.92 with reimbursable amount of \$4,579.14 **Action:** Approve, **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President.

Motion passed unanimously.

Document

Motion: Approve both LPA Claim Voucher for Cannelburg Road Preliminary Engineering in the amount of \$59,047.08 with reimbursable amount of \$47,237.66 **Action:** Approve, **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President.

Motion passed unanimously

BRIDGE INSPECTION UPDATE AND CLAIMS VOUCHERS

Phil Cornelius, Daviess County Highway Supervisor, came before the Commissioners with an update on the bridge inspection. Inspectors are currently continuing the bridge inspection load ratings. Mr. Cornelius stated he expects to receive the inspection report by the end of the year. There is no claim voucher at this time.

PROJECTS UPDATE

Phil Cornelius, Daviess County Highway Supervisor, CCMG job 1000N to 231 mainline paving is done. The stone and shoulder work will be done when the weather cooperates again. All the paperwork has to be closed on this job by Jan 1 in order to apply for Community Crossing Grant round 1 in January 2020. If it is not completed by January 1, 2020 it will be July 2020 before the Highway Department can apply for the Community Crossings Grant again. They are trying to get everything completed but this may not be complete by Jan 1, 2020 due to weather.

900 E INDOT CONTRACT AMENDMENT 4

Phil Cornelius, Daviess County Highway Supervisor, presented the Commissioners with Amendment #4 to the INDOT contract for geotechnical investigation. This Amendment is for Cannelburg Road 900 E Phase 4 & 5 for an increase of \$80,120.00 with previous do not exceed amount of \$996,080.00.

Document

Motion: Approve contract amendment with INDOT, **Action:** Approve, **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President.

Motion passed unanimously

Phil Cornelius, Daviess County Highway Supervisor, stated that both of the highway department's dump trucks are in Indy having the chaises worked on. Mr. Cornelius stated after the first of the year he would like to look at replacing the CAT Truck due to constant repair issues.

JUSTICE PARTNERS ADDICTION RESPONSE GRANT-DIANA SNYDER

Diana Snyder, Daviess County Community Corrections Director, came before the Commissioners regarding the Federal Fiscal year 2019 Justice Partners Addictions Response Grant. This is a Federal Grant regarding the Indiana State Opioid Response. This grant is in the amount of \$60,000.00. Daviess County Community Corrections is going to partnership with Daviess Community Hospital to develop Recovery Support System. Daviess Community Hospital is contributing \$10,000.00 toward this grant. This grant money would be used to develop a peer recovery support system. This would be individuals that have went through addiction and have been in recovery for a while. The goal is to reduce number of individuals entering the court system. The Community Corrections office found out two days ago they had been awarded this grant. Brian Peek (contract employee) is helping to develop this program and how this can be best used in Daviess County. This grant money will come through Circuit Court but the

Community Corrections department is coordinating and overseeing the program. Ms. Snyder is asking the Commissioners to approval for the department of Community Corrections to accept the funds. **Document Motion:** Approve \$60,000.00 grant with the Community Corrections for the Justice Partners Addiction Response, **Action:** Approve, **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President.

Motion passed unanimously

NAVAL SUPPORT ACTIVITY CRANE-NEW COMMUNITY LIAISON OFFICER

Todd Woods, outgoing Community Liaison Officer for Naval Support Activities Crane, came before the Commissioners to introduce Mark Dobbs to the Commissioners as the new Community Liaison Officer for Naval Support Activities Crane. Mr. Dobbs is responsible for establishing working relationships with off-base agencies. In addition, coordinates encroachment actions with the Regional Community Planning and Liaison Office developing strategies and activities with other Federal, State and Local Governments and Non-governmental entities. Mr. Dobbs stated he is looking forward to working with the Daviess County Commissioners and Daviess County Economic Development.

Document

SUPPORT FOR SAFER HIGHWAY 257/50 INTERSECTION-DERRICK CLARK

Derrick Clark, citizen, came before the Commissioners to give an update on his progress pursuing a safer intersection at highway 257/50. Mr. Clark stated he became passionate about advocating for a safer highway 257/50 intersection after a tragic vehicle accident in 2013 involving a death of 2 year old Noah Briggeman. Mr. Clark has worked with INDOT, City Police, and Daviess County to try to come up with solutions to make this intersection safer for everyone. He spoke with INDOT and they are going to be putting in rumble strips and maintain them. Mr. Clark has also looked into longer yellow lights to help get motorist slowed down sooner before the light turns red in this intersection. He also has asked the Sheriff's Department and City Police Department to patrol this intersection frequently. Mr. Clark stated that there has been 7 accidents this year involving this intersection according to Daviess County Sheriff's police reports. Steve Sturgis, Daviess County Sheriff Chief Deputy, stated he wanted to clarify that these 7 accidents reported may not have directly involved the intersection they might have been accidents near the intersection. Mr. Clark stated there is still a need to make the public more cautious and safer at this intersection. Mr. Clark thanked the Commissioners, Daviess County Sheriff's Department, INDOT, and City Police for their continued support and assistance in trying to make highway 257/50 a safer intersection. Michael Taylor, Daviess County Commissioner, thanked Mr. Clark for seeing this need and his hard work on pursuing a safer intersection.

HEALTH DEPARTMENT

HEPATITIS B VACCINATIONS AND EDUCATION FOR COUNTY EMPLOYEES

Kathy Sullender, Daviess County Health Department Nurse, came before the Commissioners regarding Hepatitis B vaccinations. Kathy Sullender stated that back in 2016 she had discussed with Commissioners the need for Daviess County employee vaccines and education for Hepatitis B. The Health department vaccinated county employees that were deemed high risk. In 2016 up until current the Commissioners funded the county employee vaccinations that are high risk and that was a little over \$10,000.00.

This was for approximately 270 employees. The Hepatitis B vaccine is a series of 3 doses. Moving forward there are no Hepatitis B vaccines at the Health Department. The younger workforce coming in to work for the county that went to a public schools had to have this vaccine in order to attend the public school starting in the 1990's. Kathy Sullender stated that she recommends tracking employees that need it and the Health Department just order these vaccines a box at a time (10 vaccines come in a box) due to expiration dates on the vaccines. Michael Taylor, Daviess County Commissioner, stated to go back and see what fund was used previous and use that fund for the purchase of these vaccines. Patty Ball, Daviess County Auditor, stated that she will research the line item and get that information back to Commissioners regarding the fund that was previously used for these vaccines. **Document**

UPDATED FEE TICKET FOR 2020

Kathy Sullender, Daviess County Health Department Nurse, came before the Commissioners regarding fees for Vital Records in the Health Department for 2020. Kathy Sullender presented the Commissioners with a fee schedule that increase birth and death certificates as well as immunizations. The Health Department would like to raise the birth and death certificates to \$15.00. These are currently \$10.00. The price increase is due to paperwork and software. **Document**

Motion: Approve changes to the fee schedule for Health Department in 2020, **Action:** Approve, **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President.
Motion passed unanimously.

COMMUNITY HEALTH LIAISON FULLTIME

Kathy Sullender, Daviess County Health Department Nurse, came before the Commissioners regarding Community Health Liaison. Currently there is a part time Health Liaison through the Title V grant. The Title V grant is the Infant Immortality grant. This grant is to help reduce infant mortality. The Title V grant runs through October, 2019. Kathy Sullender is asking the Commissioners to have the Community Health Liaison become full time and paid through the 1159 Health fund until the Title V grant is available to apply for again. Kathy Sullender is asking for the Health Liaison to become a full time employee until the salary for this position can be put back into the Title V grant. Currently the Health Liaison's salary is \$15 an hour. This would allow for the salary and benefits to be covered for 10 months until the Title V grant can cover the Health Liaison again.

Motion: Approve to create a full time position for the Community Liaison Officer. **Action:** Approve, **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President.
Motion passed unanimously.

EMPLOYEE WEIGHT LOSS PROGRAM

Kathy Sullender, Daviess County Health Department, came before the Commissioners regarding a proposed Daviess County employee weight loss program. Dr. Holsapple (Health Officer) would like the Daviess County Health Department to help Daviess County employees with a weight loss program. The Health Department is looking into programs to help employee's long term. Currently looking at a 12 week program. This would be for employees that have insurance or do not have insurance. Employees would weigh in at the beginning of the 12 weeks and weigh out at the end. Ms. Sullender proposes to use the 1159 fund (1159 fund is not a tax payer fund) to give a monetary incentive to top individuals that loses the most weight in the program. The Weight Loss program is individually based, this is just to offer support and education regarding weight loss. If the county employees have a lot of interest the Health Department will look into continuing this program long term. Ms. Sullender stated that at the Health Fair currently employees stated they would like to become healthy in 2020 as a goal. Some of the most current diagnosis is high blood pressure, diabetes, depression, and anxiety. They are looking at the county and finding ways the Health Department can make an impact and help promote wellness. Ms. Sullender stated she had talked to Paul Williams with Hoosier Insurance (health insurance provider for the county) regarding the insurance provider assisting in the Weight Loss Program. Michael Taylor, Daviess County Commissioner asked about the amount the Weight Loss Program is considering. Ms. Sullender stated the top winner would get \$1000 and tiers down monetary reward from there for a total of \$3,000.00. Grant Swartzentruber, Daviess County Attorney, suggested looking into the State Board of Accounts mandates and if using fund 1159 for monetary incentive. Michael Taylor, Daviess County Commissioner asked that this be tabled for now to look into the State Board of Accounts requirements a little further.

Motion: Table weight loss program pending more information, **Action:** Table, **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President.
Motion passed unanimously.

INFANT MORTALITY UPDATE

Kathy Sullender, Daviess County Health Department Nurse, came before the Commissioners regarding infant mortality update. In 2009-2014 Daviess County had the highest infant mortality rate and Daviess County no longer has this rate. The state department tracks an infant's birth until their first year. There have been great strides in reducing this rate. Communication and networking, baby and me tobacco free program, and safe sleep program. The Community Health Liaison actually works with the mother all the way through delivery. Kathy Sullender, stated Daviess County still ranks in the top 7th in the state of Indiana so there is still a lot of work to be done.

IMMIGRATION CLINIC UPDATE

Kathy Sullender, Daviess County Health Department Nurse, came before the Commissioners regarding the Immigration Clinic Update. A few months ago Kathy Sullender came before the Commissioners regarding the Immigration Clinic to help people in the area go through the immigration process and change their status. The Health Department applied to the United States Citizenship and Immigration Services, did the paperwork, paid the money and was denied due to a technicality. Stating there was a lack of proof Dr. Holsopple has been practicing medicine for over 4 years. Dr. Holsopple has been working with the United States Citizenship and Immigration Services to become a civil surgeon and working on getting the information required. Dr. Holsopple has to prove he has been in practice for over 4 years and Dr. Holsopple has been practicing for over 18 years. The United States Citizenship and Immigration Services stated they would be happy to look over the application again with additional money. So the Health Department is in the reevaluating process. Grant Swartzentruber, Daviess County Attorney, asked what the additional cost are to reapply. Kathy Sullender stated it would cost \$1,000.00 to reapply. The Health Department and Dr. Holsopple are continuing to work on getting everything approved to get the Immigration Clinic going.

ANTHEM RENEWAL

Patty Ball, Daviess County Auditor, stated that the letter from Anthem is regarding renewal rates. This is just information to let the Commissioners know the rates have not changed for insurance regarding life and accidental for the upcoming policy period. **Document**

Motion: Approve the Anthem renewal rates, **Action:** Approve **Moved by** Tom McCracken, **Secretary**, **Seconded by** Michael Taylor, **Vice President**.

Motion passed unanimously

2020 COMMISSIONERS CALENDAR

Michael Taylor, Daviess County Commissioner, stated that the 2020 Commissioners Calendar has been reviewed. Mr. Taylor asked if anyone had any changes that need to be made. Grant Swartzentruber, Daviess County Attorney, stated he would like changes made to the Commissioners Calendar and asked for the place of meetings on April 14 and August 11 to be changed from TBA to Courthouse. **Document**

Motion: Approve Commissioners Calendar for 2020 with adjustments discussed, **Action:** Approve, **Moved by** Tom McCracken, **Secretary**, **Seconded by** Michael Taylor, **Vice President**

Motion passed unanimously

2020 HOLIDAY SCHEDULE

Michael Taylor, Daviess County Commissioner, stated that the 2020 Holiday Schedule had been reviewed and asked if anyone had changes that needed to be made. No one had any changes. **Document**

Motion: Approve the 2020 Holiday schedule, **Action:** Approve, **Moved by** Tom McCracken, **Secretary**, **Seconded by** Michael Taylor, **Vice President**.

Motion passed unanimously

PUBLIC NOTICE REGARDING DECEMBER 10, 2019 6 PM SHILOH COMMUNITY CENTER

Michael Taylor, Daviess County Commissioner, stated the Daviess County board of Commissioners will hold a Commissioners meeting on Tuesday, December 10, 2019 at 6 PM at the Shiloh Community Center which is at the northwest corner of CR 1000 N and CR 900 E, more particularly specified as at 8838 E 1000 N, Odon, IN 47562. **Document**

Tom McCracken, Daviess County Commissioner, stated they will need help with the upcoming census. Mr. McCracken did not have the site to access at this time.

PAYROLL DOCKET 10/25/2019

Motion: Approve Payroll Docket 10/25/2019 **Action:** Approve **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President.

Motion passed unanimously.

CLAIMS DOCKET 11/15/2019

Motion: Approve claims docket 11/15/2019 **Action:** Approve **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President.

Motion passed unanimously.

INFORMATION

US ARMY CORPS OF ENGINEERS

ADJOURN

Motion: To Adjourn Meeting, **Action:** Approve, **Moved by** Tom McCracken, Secretary, **Seconded by** Michael Taylor, Vice President.

Motion passed unanimously.

Absent
Nathan Gabhart, President

Tom McCracken
Tom McCracken, Secretary

Absent
C. Michael Taylor, Vice President

ATTEST: Patricia K. Ball
Patricia K. Ball, Auditor of Daviess County