

**DAVISS COUNTY BOARD OF AVIATION COMMISSIONERS**  
**MINUTES OF REGULAR SESSION**

The regularly scheduled meeting of the Daviess County Board of Aviation Commissioners was held on September 12, 2019 at the terminal building. President, Brian Walker, called the meeting to order at 2:10 p.m.

Directors present: Brian Walker, Ray Crawford, and Bernie Harner

Also present: Eric Seber – Airport Manager, Chris Kimball – Public, Mark Shillington – Woolpert

Meeting minutes for the August 2019 board meeting reviewed. A motion to approve the meeting minutes was made by Mr. Harner. The motion was seconded by Mr. Walker. The motion carried unanimously.

Claims were reviewed, and a motion made by Mr. Harner with second by Mr. Walker to approve the claims. The motion carried unanimously.

Manager's Report

Airport Manager, Mr. Eric Seber presented his manager's report. Hangar and tie-down revenue received for the month of August 2019 totaled \$2,840.00. Fuel sales in August were a total of \$27,871.03. There were 3,394.6 gallons of Jet A sold and 3,054.4 gallons of 100LL sold. In comparison, 1,141.7 gallons of Jet A were dispensed and 1,514.7 gallons of 100LL in August 2018. \$31,226.57 was returned to the Daviess County Treasurer Aviation Fund. The 'Aviation Day' fund has \$3,057.53.

Old Business

PAVEMENT PROGRAM

Mr. Seber reviewed with the board that the monthly pavement inspection and verified was completed and documented according to FAA specifications. The plan will continue to be updated to proper FAA requirements.

INDEPENDENT FEE ANALYSIS POLICY

The board reviewed in entirety the purposed Independent Fee Analysis Policy presented by Airport Manager, Eric Seber. The adoption of the policy was tabled for review at the September meeting. A motion to approve the Independent Fee Analysis Policy was made by Mr. Crawford. The motion was seconded by Mr. Harner. The motion carried unanimously.

New Business

PAY REQUEST #3 FOR AIP GRANT 3-18-0086-017-2018 – TAXIWAY PHASE II EXTENSION

Mark Shillington of Woolpert presented FAA and INDOT Pay Request #3 for Grant 3-18-0086-017-2018 in the amounts of \$367,920.00 (FAA) and \$20,439.98 (INDOT). A motion to approve Pay Request #3 was made by Mr. Crawford. The motion was seconded by Mr. Harner. The motion carried unanimously.

Public Comment

Chris Kimball, local pilot and COO of Belt Tech Industrial, came before the BOAC to offer to join as a new commissioner. The BOAC requested a bio from Mr. Kimball to present to the Daviess County Commissioners for formal approval.

The meeting was adjourned at 3:24 p.m. with a motion by Mr. Harner. Mr. Crawford seconded the motion. The motion carried unanimously.

The next meeting is scheduled for Thursday, October 10, 2019 at 2:00 p.m. - Brain Walker – Secretary