

DAVISS COUNTY COMMISSIONERS
Minutes
Tuesday, April 28, 2020
Daviess County Commissioners Room, Daviess County Courthouse
Washington, Indiana

The Daviess County Commissioners met Tuesday, March 24, 2020 at 9:00 AM in the Daviess County Commissioners Room of the Daviess County Courthouse.

ROLL CALL:

Present: President Nathan Gabhart, Vice President Tom McCracken and Secretary Michael Taylor (joined by conference call)

President Nathan Gabhart called the meeting to order.

Opening Prayer by Pat Kelly, with the Church of Christ.

With Gov. Holcomb's Executive Order, the attendees in the room were limited to 10, others were asked to wait in the lobby area using the social distance recommendations and would rotate in as their business matter came up on the agenda. Dr. Holsopple, Health Officer of the County, along with Kathy Sullender, Daviess County Health Department joined in by conference call as did others that had agenda items to discuss. It was also noted that the public is invited to watch a live-stream of the meeting at www.daviess.org.

APRIL 14, 2020 COMMISSIONERS MEETING CANCELLED

MEETING MINUTES 3/24/2020

Motion approve 3/24/2020 meeting minutes, **Action** Approve, **Moved by** Tom McCracken, **Seconded by** Michael Taylor.

Motion passes unanimously.

GOVERNMENT CENTER UPDATE

Mike Schapker, Daviess County Owner's Representative for the Government Center construction, gave an update on the Government Center construction. All the tile has been removed in bathrooms and the new tile is to be started next week, currently waiting on the tile to come in. The carpet on the first and second floor is ready for reinstallation. The east stairwell walls are prepped and ready to paint. The handrails were painted yesterday. Many of the countertops on the second floor have been removed and replacement counters are being fabricated. Overall construction is going well and on schedule if not a little ahead. Tom McCracken, Daviess County Commissioner, asked about the progress of the StonePly on the outside of the building. Mr. Schapker stated currently the StonePly production is shut down, they have a limited group working on production and they are slowly working on custom orders. Mr. Schapker is guessing in the next 3-4 weeks they will have those panels ready. He will send an email to the Commissioners when that starts back up. There are not a lot of panels left to install.

CHANGE ORDER-HEDINGER ROOFING CO., INC.

Mike Schapker, Daviess County Owner's Representative for the Government Center construction, presented the Commissioners with a change order from Hedinger Roofing Co., Inc. Two years have passed when Hedinger Roofing Co., Inc originally bid this project. This change order is a material

increase cost of \$1,040.00. The previous amount was \$108,640.00 with this increase it brings the contract to \$109,680.00

Motion approve the change order for Hedinger Roofing Co., Inc. in the amount of \$1,040.00., **Action** Approve, **Moved by** Tom McCracken, **Seconded by** Michael Taylor

Motion passes unanimously.

CHANGE ORDER-PR BEAN CO. LLC

Mike Schapker, Daviess County Owner's Representative for the Government Center construction, presented the Commissioners with a change order from PR Bean Co., LLC. There are several things within their scope that is in the change order. The Solid Surface wall cap and windowsills have changed. The handicap entry way had to have changes because the concrete work was skewed. They put drywall on that wall and plus there is an apron and a wall cap in that area. \$4,725.00 comes out of the concrete installers subcontract. Brackets that need to be used to conceal rather than expose brackets. The brackets are outside the original scope of work. Another change, the solid surface cap at the balcony to finish exposed area around the glass rail on the second floor, this was not in the original design. This solid surface cap will come out of contingency funds. The change order amount is \$10,730.00 with the previous amount of the contract for \$118,927.00 with the change order this brings their new contract amount to \$129,657.00

Motion approve change order for PR Bean Co., LLC in the amount of \$10,730.00, **Action** approve, **Moved by** Tom McCracken **Seconded by** Michael Taylor

Motion passes unanimously.

HIGHWAY DEPARTMENT

900 E UPDATE AND VOUCHERS

Phil Cornelius, Daviess County Highway Supervisor, presented the Commissioners with LPA Claim Voucher phase IV for \$26,629.30 with 80% being reimbursable at \$21,303.51.

Update on 900 E, the bridge design is still being worked on, environmental documents are about 50% complete, and DNR construction in a flood way permit is done. Roadway designs, Survey, and right of ways are currently being worked on as well.

Motion approve LPA Claim Voucher, **Action** Approve, **Moved by** Michael Taylor, **Seconded by** Tom McCracken,

Motion passes unanimously

CALCIUM CHLORIDE

CCMG PAVING

Phil Cornelius, Daviess County Highway Supervisor, stated the advertisement for bids have gone out for Calcium Chloride and CCMG Paving and bids will be opened at the Commissioners meeting May 12, 2020.

BF&S CONTRACT

Phil Cornelius, Daviess County Highway Supervisor, presented the Commissioners with a contract from Butler, Fairman & Seufert, Inc. for consulting. This contract is for the inspection, scoping report, a detailed cost estimate and review of existing right of way regarding the bridge 155 in Montgomery. Contract is in the amount of \$13,750.00, to be paid out of Cum Bridge budget. The town of Montgomery applying for Community Crossings grant and working with SIDC to cover the towns portion of cost.

Motion approve BF&S consulting agreement, **Action** Approve, **Moved by** Tom McCracken **Seconded by** Michael Taylor

Motion passes unanimously.

INDOT CCMG AGREEMENT

Phil Cornelius, Daviess County Highway Supervisor, discussed the INDOT Community Crossings grant regarding Sportsman Road project. A letter was received from INDOT stating Daviess County had received a million dollar grant for this road improvement projects. The agreement is for \$1,000,000.00 the maximum amount allowed by INDOT. The estimated County portion is \$715,521.00 with the percentage being 58% from state 41% from county. The county portion would be paid out of the MVH road improvement account and bituminous account.

Motion approve the INDOT Community Crossings Agreement for Sportsman Road, **Action Approve, Moved by Tom McCracken, Seconded by Nathan Gabhart.**
Motion passes unanimously.

Phil Cornelius, Daviess County Highway Supervisor, stated he was on a conference call with Purdue University last week, there were about 400 people from around the state on the call. They discussed the decline in traffic, there is also a decline in gasoline tax. They are projecting anywhere from a 30% to 40% decrease in funding to MVH accounts. Counties have not seen this yet but probably the first of May there will begin to see that decrease. For every month, the stay at home order is in place there will be a decrease in that funding. If this continues there will be adjustments that will need to be made. Last year the county took in MVH \$3,500,000.00 and the year before that was \$3,700,000.00. Runs around \$290,000.00 per month. Nathan Gabhart, Daviess County Commissioner, stated he projects the numbers to get better as time goes on and as things open but wants to be conservative. Mr. Cornelius stated he would be keeping a constant eye on this but as of right now he would like to have all the projects moving forward as had been planned for year. Mr. Gabhart asked Mr. Cornelius to email the Commissioners the monthly reports he receives on the MVH so they can keep an eye on the MVH account as well.

COMMUNITY CORRECTIONS BOARD APPOINTMENT

Council members nominated JoAnn McCracken to serve as an appointment on the Community Corrections Board.

Motion to approve JoAnn McCracken as appointment to the Community Corrections Board, **Action Approve, Moved by Tom McCracken, Seconded by Michael Taylor,**
Motion passes unanimously

VOTING LOCATION (PRIMARY JUNE 2, 2020)

Janice Williams, Daviess County Clerk, presented the Commissioners with a copy of the voting locations that are used during the elections. The election has been moved to June 2, 2020. At this time, they would like to leave voting locations the same

Motion Approve voting locations, **Action Approve, Moved by Tom McCracken, Seconded by Michael Taylor.**
Motion passes unanimously.

HOLIDAY SCHEDULE FOR VOTING

Janice Williams, Daviess County Clerk, asked the Commissioners about the Courthouse holiday scheduled for May 5, 2020 due to the election. Now that the election has been moved to June 2, 2020 should the scheduled holiday be moved to accommodate the new election date.

Motion to switch the scheduled holiday from May 5, 2020 to June 2, 2020, **Action Approve, Moved by Tom McCracken, Seconded by Michael Taylor**
Motion passes unanimously

COVID -19 REVIEW AND FUTURE PLANNING DISCUSSION

Kathy Sullender, Daviess County Health Department Nurse, stated as of this morning there are 48 confirmed positives for COVID-19 and fourteen deaths in Daviess County. Thirteen of the deaths are from Ketcham Memorial Nursing Center and 1 from Washington. Nathan Gabhart, Daviess County

Commissioner, asked if the numbers are increasing or decreasing at this time. Ms. Sullener stated that all of cases right now that have been confirmed are from Ketcham Memorial Center. There have only been eight positive cases that are not from there. All eight of those cases have been related to another confirmed positive in their work environment. There has been one death from the COVID-19 that was not related to Ketcham Memorial Nursing Center.

Dr. Holsopple, Daviess County Health Department, gave an update on the state of the county. Currently waiting on the Governor to give more direction. Dr. Holsopple stated he would approve on starting to open things up a little with social distancing still in place. Economically businesses are hurting, and we need to get some of these businesses up and going. Tom McCracken, Daviess County Commissioner, asked Dr. Holsopple if June 2, 2020 would be an appropriate date to have people voting. Dr Holsopple stated he felt it would probably work if keeping people 6 feet apart and distancing in lines. Weather would play a little bit of a roll because if it is raining it will make it more difficult to have people outside or make sure places have enough space with chairs. Nathan Gabhart, Daviess County Commissioner, stated that he could see a lot more than the normal amount of people taking advantage of the absentee voting. Voters will have several different options and that will be helpful too.

Mr. Gabhart stated regarding the courthouse there was a call with Indiana Association of County Commissioners yesterday for the Southwest district. Some of the suggestion for protecting courthouse employees, where constructing plexiglass barriers to help keep the public distanced, as well as face coverings and shields. Commissioners and the Health Department need to come up with protocol and guidance for employees and public in the courthouse. Solutions regarding face coverings if they are required who is required to provide those. Dr. Holsopple stated he thought sitting down and making decisions before applying those to employees and public would be best. Mr. Gabhart stated that in the next two weeks he would like to have policies in place and have a start date. Michael Taylor, Daviess County Commissioner, stated he would like each individual office in the courthouse and see what their needs are. Mr. Gabhart stated he would like to look at May 12, 2020 as a projected date for policies to be discussed at that meeting. Dr. Holsopple and Kathy Sullender agreed to help get policies in order.

Judge Smith, Daviess County Circuit Court Judge, stated that they had been given direction by the State Board of Administration that the current policy is extended to May 18th. They cannot resume jury trials until June 1st. The courts are still going to be only emergencies and restricted throughout those dates. Then they will submit plans to the Administrative Board as to what procedures will be going forward. Judge Smith and Judge Sobeki, Daviess County Superior Court Judge, are working together and will work with Health Department on placing policies as well.

Tom McCracken commended Dr. Holsopple and Kathy Sullender for everything they have done. They stated it was a team effort and they appreciate everyone's support.

DAVISS COUNTY ECONOMIC DEVELOPMENT COVID-19 LETTER OF SUPPORT

Nathan Gabhart, Daviess County Commissioner, stated he was contacted a few weeks ago by SIDC regarding grant money in the amount of \$250,000.00 for the COVID-19 response program. This grant is to help assist the Daviess Community Hospital, assist with Personal Protection Equipment, and ventilators. These funds are on a first come first serve basis and stated he wanted to get that into the record that Daviess County is in support of pursuing these funds.

Motion approve the letter of support, **Action Approve, Moved by Tom McCracken, Seconded by Michael Taylor**

Motion passes unanimously

COVID-19 UPDATE MJ INSURANCE

The County insurance covers COVID-19 testing 100%, any treatment claims after that will fall under the 80/20 coverage.

For the Record-items that have been signed over the past few weeks that need entered into record:
Highway Department-LPA Claim Voucher for preliminary engineering for the month of February in the amount of \$26,629.39, 80% reimbursable, signed April 14, 2020

Government Center-RQAW AIA 101 Contract agreement between the Daviess County and Danco.
Signed April 6, 2020.

Government Center-New General Contractor for the Government Center replacing previous contract that was terminated. Signed April 6, 2020.

Government Center-Change order for Price Electric-additional amount \$4,750.00. This is for the remobilization fee to deploy their entire team again. Signed April 14, 2020.

Government Center-Midwest Roofing for labor material and equipment. They removed and installed StonePly panels. \$35,946.98. Signed April 14, 2020

Health Declaration signed March 24, 2020 and again April 14, 2020 and National Declaration superseded following that date.

Patty Ball, Daviess County Auditor, stated that she wanted to remind everyone that they still need to pay their taxes on time. There are options to mail payments, drop off payments in the drop box (located in the courthouse entrance) or online payments. Please call the Courthouse if there are any questions.

PAYROLL DOCKET 4/24/2020

Motion Approve payroll docket, **Action** Approve, **Moved by** Tom McCracken, **Seconded by** Michael Taylor

Motion passes unanimously.

CLAIMS DOCKET 4/17/2020, UTILITY 4/3/2020, UTILITY 4/10/2020, UTILITY 4/24/2020, COURT/HWY 5/1/2020, & CLAIMS 4/30/2020

Motion approve claims docket, **Action** Approve, **Moved by** Tom McCracken, **Seconded by** Michael Taylor

Motion passes unanimously

ADJOURN

Motion to adjourn meeting, **Action** Approve, **Moved by** Tom McCracken, **Seconded by** Michael Taylor

Motion passes unanimously



President, Nathan Gabhart



Vice President, Tom McCracken



Secretary, Michael Taylor

ATTEST: 

Patricia K. Ball, Auditor of Daviess County