

DAVIESS COUNTY COMMISSIONERS
Minutes
Tuesday, July 14, 2020
Daviess County Commissioners Room, Daviess County Courthouse
Washington, Indiana

The Daviess County Commissioners met Tuesday June 23, 2020 at 9:00 AM in the Commissioners' Room of the Daviess County Courthouse.

(The Public is invited to watch a live stream of the meeting, go to www.daviess.org and click "Watch Public Meetings")

Roll Call.

Present: Michael Taylor, Secretary, Nathan Gabhart, President, Tom McCracken, Vice President. Nathan Gabhart, President called the meeting to order.

Pat Kelly with the Church of Christ offered an opening prayer.

EXECUTIVE SESSION 6/29/2020

Grant Swartzentruber, Daviess County Attorney, stated the Executive Session is authorized under Indiana Code 5-14-1.5-6.1(b), was held on Monday, June 29, 2020. The only thing that was discussed during the Executive Session was that which was advertised. If any questions regarding the session are to be directed to Mr. Swartzentruber. **Document**

MEETING MINUTES 6/23/2020

Document

Motion: , Action: Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.

Motion passed unanimously.

DAVIESS COUNTY GOVERNMENT CENTER (ANNEX) UPDATE

CHANGE ORDER ASI

Mike Schapker, Daviess County Government Center Owner's Representative Construction Manager, presented the Commissioners with a change order for ASI, Indianapolis. This is to add privacy film for Room 109 Security Office. The total change order amount is \$490.00. **Document**

Motion: , Action: Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.

Motion passed unanimously.

CHANGE ORDER MIDWEST SPECIALTIES, LLC

Daviess County Government Center Owner's Representative Construction Manager, presented the Commissioners with change order with Midwest Specialties, LLC. The purpose of this change order is to reinstall restroom compartments due to tile being removed and replaced. The total change order amount is \$745.00. **Document**

Motion: Approve, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.

Motion passed unanimously.

CHANGE ORDER LVT FLOORING

Daviess County Government Center Owner's Representative Construction Manager, presented the Commissioners with Allowance Authorization #7. This pricing is to furnish and install remaining LVT Flooring. Additional LVT flooring is needed for rooms that were missed by 320 feet by the original contractor. The total cost for this LVT Flooring is \$1,300.00. **Document**

Motion: Approve, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.

Motion passed unanimously.

Q-STRIPE STRIPE & MARK PARKING LOT

Mike Schapker, Daviess County Government Center Owner's Representative Construction Manager, presented the Commissioners with pricing from Q-Stripe for layout to stripe parking lines, arrows, designs, install 7 parking bumpers, and install 4 handicap signs. This cost was not in the existing contract. The total cost is \$1,200.00. This is for the east side of the parking lot of the Government Center parking lot. **Document**

Motion: Approve the change order for RQAW, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.

Motion passed unanimously.

CHANGE ORDER 001

Mike Schapker, Daviess County Government Center Owner's Representative Construction Manager, presented the Commissioners with Change Order 001. This change order is for added millwork base to the Government Center project. Originally the millwork base color was wrong. This base needed replaced. Contractors had previously tried to fix the color on the base by painting over it. The repainting of the millwork didn't look good and wouldn't hold the paint. This increased the contract by \$7,940.00 due to this change order amount. This \$7,940.00 amount will come from the Contingency fund.

Document

Motion: Approve change order 001, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.

Motion passed unanimously.

GOVERNMENT CENTER CONSTRUCTION UPDATE

Mike Schapker, Daviess County Government Center Owner's Representative Construction Manager, came before the Commissioners with an update to the Government Center construction project. The Stoneply had a few pieces that didn't make the truck on the last shipment. That material was delivered yesterday and should be installed today. Hoping to have the Stoneply completed entirely by next week. The painting is going well and have some touch ups being completed on the first floor. The sealer coat was applied in the basement and turned out well. They will be finishing up all the base in the offices on the second floor and first floor, this should be finished by the end of the week. The furniture installation continues and is coming together nicely. The roller shelving has been started and should be getting wrapped up tomorrow. ASI will be here Monday to start the signage and vinyl film. Mr. Schapker stated that he has run into a couple of problems with the millwork. He is not getting a straight answer from the provider. He can't tell Commissioners how much this will slow down the overall timeline but will let the Commissioners know as soon as he can get the information. The millwork is not the final task in the Commissioners room so this delay has slowed progress with other trades in this area. The second issue is there are a few door hardware issues and it taking time to get replacements. Once the millwork is completed it should take approximately another week to finish up the other work in the room.

HIGHWAY

900 E UPDATE AND LPA VOUCHERS

Phil Cornelius, Daviess County Highway Supervisor, came before the Commissioners with an update on the 900 E project. The Highway Department is still working on the Right Of Way appraising and buying phase. There are 52 parcels total and 2 of those are signs. Currently there are 40 parcels complete on the appraising and 8 parcels on the review of appraising.

Mr. Cornelius presented the Commissioners with two LPA Claim Vouchers. The first claim voucher is for Right of Way services on phase 4/5 Cannelburg Road. The gross amount of this claim voucher is \$54,977.50, with 80% reimbursable, in the amount of \$43,982.00.

The second LPA Claim Voucher is for Preliminary Engineering of Phase 4 Cannelburg Road. The gross amount of this claim is \$1,050.00, with 80% reimbursable, in the amount of \$840.00. Mr. Cornelius presented these to the Board of Commissioners for approval with a single signature. **Document**

Document

Motion: Approval of two LPA Claim Vouchers, one for gross amount of \$54,977.50 and the second for gross amount of \$1,050.00 with 80% reimbursable, **Action:** Approve, **Moved by** Tom McCracken, Vice President, **Seconded by** Michael Taylor, Secretary.

Motion passed unanimously.

PROJECTS UPDATE

Phil Cornelius, Daviess County Highway Supervisor, gave an update with current Highway Department projects. Currently continuing to place 53 stone on 450 E and 550 N.

1500 N and 800 E are complete with all the millings in place and ready to chip and seal when the chip and seal program starts. Currently starting to prep roads and tile to get roads prepped for next year. Started on 500 S, west of Sportsman Road and will be tiling for the next two weeks.

Regarding the Glendale Road, Mr. Cornelius stated he is still waiting on easements that have not been signed.

Mr. Cornelius stated he cut the budget for next year from \$1,000,000.00 to \$500,000.00 for the Road Improvement (5 year) Plan. Next year will mostly be doing maintenance to current roads.

BRIDGE 155 SCOPING REPORT

Brent Roberts, with Butler Fairman & Seufert, Inc. presented the Commissioners with Bridge 155 Scoping Report. This report is for the overhead bridge replacement in Montgomery IN. Mr. Roberts stated there are two options to look at for this project, one is to preserve the bridge structure to attempt to reduce the overall cost. The second option is to replace the structure entirely. Overall, it was to recommend replacement of the bridge structure entirely. There is a \$100,000.00 difference with construction cost between these two options. The replacement of the structure being less cost overall. Cost differential that was looked at is Federal Aid project verses Community Crossings to fund this project. Community Crossings is considered more of a local project versus having to go through more hoops with the Federal Aid. The spreadsheet shows differential on the front end of the cost is all local cost and construction cost is 25% local and 75% federal or with a grant. There is a \$100,000.00 difference between Community Crossing and Federal Aid, with Community Crossings being \$100,000.00 more. A caution to consider is inflation value. With Community Crossing this project could be started next year and with Federal Aid it could be 3-4 years before it could possibly be started. Inflation in those 3-4 years should be considered and that is where Federal Aid cost surpasses the Community Crossings due to the time frame. Federal Aid would involve application consultant selection and 9 months to a year out before you could start design. Best case scenario with Federal aid would be 4-5 years. The impact of the cost of the time frame could be fairly substantial but this is not definitive. Best case scenario this cost could come out as a wash between Federal Aid and Community Crossings. There would be some refinement with the numbers when the project is closer. Mike Healy, town of Montgomery Board President, was asked his thoughts on the project by Commissioners and his response was concerns with cost and funding of the project since

Montgomery is a small town and funds are limited. Nathan Gabhart, Daviess County Commissioner, stated looking at funding options for city, county, and grants. At the end of August Commissioners agreed to start making decisions on funding after reaching out and research. Commissioner Gabhart asked Montgomery to look how they could pay their portion and he will look into the state/federal funding for this project. Mr. Cornelius has already reached out to the railroad in regards to this project too. **Document**

Phil Cornelius, Daviess County Highway Supervisor, stated he has been contacted by a resident with a request for their West Boggs camp site to have calcium chloride sprayed to the area. Commissioners expressed concerns with starting to accommodate these types of request. Michael Taylor, Daviess County Commissioner, stated the Highway Department is already strapped with time restraints now. Commissioners did not agree to the Highway Department spraying calcium chloride at campsites.

GOVERNMENT CENTER STREAMING AV OPTION-DALE OUAKENBUSH

Dale Quakenbush, Daviess County IT Director, presented a proposal to for installation of streaming options at the Government Center. The cost for this installation is \$9,840.49. Getting this done now will allow this system to be installed and equipment ordered for live streaming meetings. Currently August 3rd is an available date for an install and Mr. Quakenbush would like to get that scheduled before losing that date. Commissioners Taylor and Gabhart would like to move forward this. **Document**

Motion: Approve BIS bid in the amount of \$9,840.49, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.
Motion passed unanimously.

HEALTH INSURANCE RENEWAL

Paul Williams, Hoosier Insurance, came before the Commissioners to discuss the Stop Loss Renewal carrier for the insurance renewal. Today all that is going to be decided is who the Stop Loss carrier is going to be. Andy Vektor, MJ Insurance, joined the meeting via phone conference and reviewed the stop loss renewal and went over carrier options with Commissioners. Historical chart report going back to 2015 were reviewed. Stop loss period is August through July. With all the variables considered, Commissioners agreed that the option with QBE and Golden Triangle would be the best options for Daviess County. **Document Document**

Motion: Approve Stop loss renewal with option QBE and Golden Triangle, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.
Motion passed unanimously.

Mr. Vektor went over the 2021 Plan Year Budget.

1/1/2021 Went over No Plan Changes, with Laser and No Plan Changes, without the Laser. Information provided with adding HSA contribution that had previously been discusses. This is just information for Commissioners to review before Jan 1, 2021 when Commissioner will make decisions on insurance. Commissioner Gabhart suggested adding the HSA contribution 1/1/2021 with a 500/1000 for anyone who currently has the HSA plan or would migrate to the HSA plan. This offers contributions at \$500.00 for employee only and \$1,000.00 for others on the policy.

Motion: Approve adding 500/100 contribution to the insurance HSA plan with an effective date of 1/1/2021, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Nathan Gabhart, President.

Motion passed unanimously. Tom McCracken abstained.

COVID-19 PREPAREDNESS/CARES-DR.HOLSOPPLE, CHIEF HEALTH OFFICER KELLIE STREETER, EMERGENCY PREPAREDNESS COORDINATOR

Kellie Streeter, Emergency Preparedness Coordinator, stated they requested to be on the Commissioners agenda today for two reasons. One is to present the Commissioners with compiled cost for up to date expenses that were in direct response to COVID-19 virus. The total cost to date for these expenses are

\$10,331.74. The Health Department is respectfully asking for receipts to be reimbursed through funding by the Cares Act grant. The second request is for upcoming preparedness for a surge in COVID cases. The Public Safety Partners as well as her and Dr. Holsopple have been meeting to discuss upcoming public preparedness. Looking at how to prepare ourselves for a surge in COVID cases Ms. Streeter stated that she continues to communicate with state partners regarding Emergency Preparedness guidelines as they continue with security measures. They are consistently being told that PPE (Personal Protection Equipment) will not be coming again and to make sure there are resources to help with cost for keeping those supplies. FEMA is stating the same thing, there will be no money through that agency to receive and need to make sure you have funding established. Currently the Health Officials are preparing for what is expected to be a further surge in the COVID-19 virus. Ms. Streeter stated that Dr. Holsopple (Daviess County Health Official) will be coming to the next meeting with a comprehensive list of supplies that will be necessary for COVID response. Commissioner Gabhart stated that he would like to definitely look at preparing for a COVID response sooner rather than later. The claims/receipts submitted today is the first submittal for the Cares Act grant money. This request will be submitted and go through the process of the Cares Act grant funding. **Document**

SARS-COV-2 COMMUNITY BASED TESTING INITIATIVE GRANT-KATHY SULLENDER

Kathy Sullender, Daviess County Health Department, came before the Commissioners regarding the SARS-COV-2 Community Based Testing Initiative grant. This is a \$50,000.00 grant for free COVID testing to anyone in Daviess County. With school getting ready to start this will make the COVID testing even more needed. There will be criteria the Health Department will follow but right now the Health Department is just trying to reach those individuals that are not covered by insurance for the cost of testing. The testing site will be a drive through clinic and will not be at the Health Department. Currently there is not a free COVID testing site in Daviess County. **Document**

Motion: Approve, **Action:** Approve, **Moved by** Tom McCracken, Vice President, **Seconded by** Michael Taylor, Secretary.

Motion passed unanimously.

COMMUNITY CORRECTIONS GRANT-DIANA SNYDER

Diana Snyder, Daviess County Community Corrections, came before the Commissioners with the annual Community Corrections grant. This grant is due by the end of this week. The grant period is 1/1/2021 through 12/31/2021 amount requested is \$290,424.00. Ms. Snyder stated they are going by the amount that was funded last year but it isn't certain that this amount will actually be received. **Document**

Motion: Approve, **Action:** Approve, **Moved by** Tom McCracken, Vice President, **Seconded by** Michael Taylor, Secretary.

Motion passed unanimously.

CV-CV1-114 AUTHORIZATION LETTER -SIDC

Nathan Gabhart, Daviess County Commissioner, stated the Authorization Letter from SIDC is regarding the draw down on the \$200,000.00 small business grant. This letter is for consent for SIDC (Southern Indiana Development Commission) to submit a claim in the amount of \$20,000.00 through the Indiana Grant Management System on behalf of Daviess County regarding the economic development project.

Document

Motion: Approve, **Action:** Approve, **Moved by** Tom McCracken, Vice President, **Seconded by** Michael Taylor, Secretary.

Motion passed unanimously.

911 RESPONSE MOA

Nathan Gabhart, Daviess County Commissioner, stated that the document before the Commissioners is the MOA (Memorandum of Agreement) 911 call coordination. This MOA is for Daviess County 911

Call Coordination and Transfer between Crane Naval Support and Daviess County. This is a process to communicate and help coordinate with all the separate entities. **Document**

Motion: , Action: Approve, Moved by Michael Taylor, Secretary, Seconded by Tom McCracken, Vice President.

Motion passed unanimously.

DAVISS COMMUNITY HOSPITAL BOARD APPOINTMENT

Daviess Community Hospital Board of Governors sent their recommendation for the Daviess Community Hospital Board appointment. Their recommendation for appointment is Dan McCarthy. This would be for term July 2020 through June 2022. **Document**

Motion: Approve nomination, Action: Approve, Moved by Tom McCracken, Vice President, Seconded by Michael Taylor, Secretary.

Motion passed unanimously.

COMMISSIONERS BUDGET

Commissioners met in June 2020 to go over the Commissioners budget. Before them today is the Budget Estimate for Commissioners. There was an increase in software cost and the budget was adjusted accordingly. Patty Ball, Daviess County Auditor, reminded the Commissioners that the Budget Hearing date is August 19, 2020. **Document**

Motion: Approve, Action: Approve, Moved by Michael Taylor, Secretary, Seconded by Tom McCracken, Vice President.

Motion passed unanimously.

POLICY & PROCEDURES-RETURN TO WORK POLICY

The Return to Work Policy was submitted to Commissioners for their approval. This policy is related to the COVID-19 virus and the purpose of this policy is to protect the County employees' health and safety. Patty Ball, Daviess County Auditor, stated there were a few issues that have come up with the policy and needs to be addressed. It is difficult to address and submit payroll properly when there is not clarity on this policy. Commissioner Gabhart stated that Commissioners and Department Heads will work those issues out as they come up. There are some issues that are case by case bases. Commissioner Gabhart stated there is going to be more clarity as time goes on and asks that each individual case be addressed when it occurs. **Document**

Motion: Approve, Action: Approve, Moved by Michael Taylor, Secretary, Seconded by Tom McCracken, Vice President.

Motion passed unanimously.

PAYROLL DOCKET 6/19/2020, 7/3/2020

Motion: , Action: Approve, Moved by Michael Taylor, Secretary, Seconded by Tom McCracken, Vice President.

Motion passed unanimously.

CLAIMS DOCKET-Utility 6/29/2020, 7/2/2020 & 7/10/2020, Visa 6/24/2020, Claim 7/17/2020

Motion: , Action: Approve, Moved by Michael Taylor, Secretary, Seconded by Tom McCracken, Vice President.

Motion passed unanimously.

ADJOURN

Motion: , Action: Approve, Moved by Michael Taylor, Secretary, Seconded by Tom McCracken, Vice President.

Motion passed unanimously.

INFORMATION

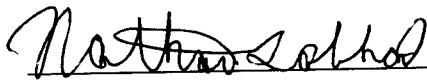
IDEM PERMIT RENEWAL

DNR PERMIT APPLICATION RENEWAL APPLICATION RECEIVED

CITY OF WASHINGTON & REDEVELOPMENT COMMISSION MEETING NOTICE

ADVANCE DAVIESS COUNTY COALITION

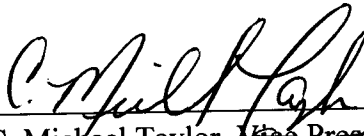
DAVIESS COUNTY AIRPORT MANAGER'S REPORT



Nathan Gabhart, President

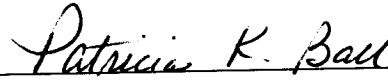


Tom McCracken, ~~Secretary~~ *Vice president*



C. Michael Taylor, ~~Vice President~~
secretary

ATTEST:



Patricia K. Ball, Auditor of Daviess County