

DAVISS COUNTY BOARD OF AVIATION COMMISSIONERS
MINUTES OF REGULAR SESSION

The regularly scheduled meeting of the Daviess County Board of Aviation Commissioners was held on August 13, 2020 at the terminal building. President, Brian Walker, called the meeting to order at 2:00 p.m.

Commissioners present: Brian Walker, Jim Brinson, Steve Fowler, Bernie Harner and Chris Kimball.

Also present were: Eric Seber – Airport Manager, Mark Shillington – Woolpert, Owen Jarrett – Airport Intern

Meeting minutes for the June 2020 board meeting were reviewed. A motion to approve the meeting minutes was made by Mr. Brinson. The motion was seconded by Mr. Fowler and carried unanimously. The BOAC did not meet during the month of July.

Claims for June & July were reviewed. A motion was made by Mr. Fowler with second by Mr. Brinson to approve the claims. The motion carried unanimously.

Manager's Report

Airport Manager, Mr. Eric Seber, presented the manager's report. Hangar and tie-down revenue received for the month of July 2020 totaled \$1,970.00. Fuel sales in July were a total of \$31,140.71. There were 5,724 gallons of Jet A sold and 2,574.9 gallons of 100LL sold. In comparison, 3,270.5 gallons of Jet A were dispensed and 4,263.9 gallons of 100LL in July 2019. \$44,265.84 was returned to the Daviess County Treasurer Aviation Fund. The 'Aviation Day' fund has \$3,057.53.

PAVEMENT PROGRAM

Mr. Seber reviewed with the board that the monthly pavement inspection was completed and documented according to FAA specifications. The plan will continue to be updated per proper FAA requirements.

Old Business

New Business

2021 AIRPORT BUDGET

The board reviewed and ratified the 2021 airport budget which was submitted to the county auditor's office on July 10, 2020. A motion to ratify the 2021 airport budget was made by Mr. Kimball. The motion was seconded by Mr. Walker. The motion carried unanimously.

CARES ACT GRANT

Mr. Shillington presented to the board Pay Request 1 for AIP Grant 3-18-0086-018-2020 to receive the CARES Act funds from the FAA. The pay request total is for \$30,000. A motion to approve Pay Request 1 for the CARES Act funds was made by Mr. Harner. The motion was seconded by Mr. Fowler. The motion carried unanimously. Mr. Walker signed the pay request and Woolpert will submit the request through the Delphi e-Invoicing system on behalf of the BOAC.

Woolpert Engineering

PACS & SACS SURVEYING MONUMENTS

Mr. Shillington presented to the board with a Professional Services Agreement dated August 13, 2020 to establish a new Primary Airport Control (PAC) NGS survey marker. The discovery that the existing PAC survey marker next to Taxiway A2 has been disturbed, and is no longer considered stable, requires the installation/relocation of a new marker. The total for the PSA with Woolpert is \$5,900. A motion to approve the PSA from Woolpert for the relocation of the PACS marker was made by Mr. Fowler. The motion was seconded by Mr. Brinson. The motion carried unanimously.

ENVIRONMENTAL ASSESSMENT REVISION

Mr. Shillington presented to the board an official revision to the Environmental Assessment (EA) for the proposed Runway 18 extension project which now accounts for the closure of CR350N at the north side of airport. Mr. Shillington will officially submit the revision to the FAA on behalf of the BOAC. A motion to approve the EA revision from Woolpert for the Runway 18 extension project was made by Mr. Brinson. The motion was seconded by Mr. Kimball. The motion carried unanimously.

Public Comment

None

The meeting was adjourned at 4:57 p.m. with a motion by Mr. Harner. Mr. Walker seconded the motion. The motion carried unanimously. The next meeting is scheduled for Thursday, September 10, 2020 at 2:00 p.m. Brian Walker – Secretary