

DAVISS COUNTY COMMISSIONERS
Minutes
Tuesday, September 8, 2020
Daviess County Commissioners Room, Daviess County Courthouse
Washington, Indiana

The Daviess County Commissioners met Tuesday September 8, 2020 at 9:00 AM in the Commissioners' Room of the Daviess County Courthouse.

(The Public is invited to watch a live stream of the meeting, go to www.daviess.org and click "Watch Public Meetings")

Roll Call.

Present: Michael Taylor, Secretary, Nathan Gabhart, President, Tom McCracken, Vice President.

Scott Schnarr, with the Pleasant View Church gave the opening prayer.

MEETING MINUTES 8/25/2020

Motion: Approve meeting minutes 8/25/2020, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President. **Document**

Nathan Gabhart abstained due to not being present at the 8/25/2020 meeting. Motion passed 2-0.

DAVISS COUNTY GOVERNMENT CENTER

CHANGE ORDER #3

Change Order #3 is for materials and labor to prep and apply 2 coats of sealant to basement level floors of stairwells. This change order increases the amount of the contract \$370.00. **Document**

Motion: Change Order #3 in the amount of \$370.00, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.

Motion passed unanimously.

UPDATE

Michael Taylor, Daviess County Commissioner, gave an update on the Government Center construction. There is a progress meeting with contractors today to go over where everything is at. Hand rails are still being built for the ramp. The building cannot be opened until these handrails are installed. Everything else should be complete by the end of the week. Commissioner Taylor stated he would find out today during the progress meeting a better timeline for moving into the Government Center Building. Hoping to be able to be moved in by the end on the month and move Health Department and Purdue Extension in the first of October. Commissioner Gabhart asked Commissioner Taylor to let them know dates from todays progress meeting so and email can be sent out to each County department to notify them of the dates of move in once those dates have been established so departments can be prepared.

HIGHWAY

2021 NOTICE PAVING BIDS

Phil Cornelius, Daviess County Highway Supervisor, and Grant Swartzentruber, Daviess County Attorney, opened bids that were submitted for 2021 paving bids. **Document**

Rejuv Tech-Reclamite emulsion and CRF(rejuvenating material that gets sprayed on top of the asphalt that helps binding agents), bond enclosed. **Document**

Milestone-Asphalt in place and FOB **Document**

E&B Paving-Asphalt in place, bond enclosed **Document**

Asphalt Materials-Asphalt Emulsions and PG asphalt binder, bond is enclosed. **Document**

Mr. Cornelius stated that Rejuv Tech and Asphalt Materials bids could be awarded today since they are the only bids for those products.

Motion: Approve both bids RejuvTech and Asphalt Materials, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.

Motion passed unanimously.

Motion: To take bids from Milestone and E&B Paving under advisement, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.

Motion passed unanimously.

900E UPDATES AND VOUCHERS

Phil Cornelius, Daviess County Highway Supervisor, came before the Commissioners with CR 900 E updates. Regarding parcels that need to be addressed for the right of ways there are two folks they are sending 10 day letters to inform them that they need to come to a resolution or the Highway Department will need to proceed forward with condemnation. There is time restraints so these parcels need to be resolved. There were 52 parcels at the start of this and now there are approximately 10 parcels left to negotiate with for the right of way on this project.

There are no claim vouchers at this time.

PROJECT UPDATES

Phil Cornelius, Daviess County Highway Supervisor, gave an update on Highway Department projects. Currently continuing with chip and seal projects and should finish today with the Cost Share roads. After today they will move onto the maintenance chip and seal projects. Also, there are approximately 30 dust control spots to be completed.

Mr. Cornelius has a meeting the first of next week to go over the Sportsman Road project. This project is projected to start the first week of October 2020. The project should be completed within 30 days. There will be flaggers out there for traffic. There will be half of the road done at a time so traffic can still flow through.

Mr. Cornelius and Grant Swartzentruber, Daviess County Attorney, had a meeting by phone with CSX regarding the Montgomery Bridge project. Mr. Swartzentruber stated that on the call CSX was optimistic about the project. CSX requested a map from Washington to Cannelburg where the railroad crosses at and Mr. Swartzentruber stated he sent the map that CSX requested and waiting on them to respond with amount requested.

900 E FROM US 50 TO 100N PAVING BILL FROM TOWN OF CANNELBURG

Phil Cornelius, Daviess County Highway Supervisor, stated that the Town of Cannelburg has sent a bill the Counties portion of the match for Community Crossings. This is regarding the paving project through Cannelburg 900E from US 50 to 100N. The State provided \$65,112.55, Cannelburg \$10,787.50, and asking Daviess County to pay \$10,950.00. The \$10,950.00 can be paid for out of the MVH fund.

Document

Motion: Approve for the County to pay the \$10,950.00, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.

Motion passed unanimously.

15TH STREET PROPERTY

Grant Swartzentruber, Daviess County Attorney, brought before the Commissioners a bid for the 15th Street Property. The 15th St Properties are two left over parcels from the NE 15th bridge construction project. These parcels were purchased by the County for the bridge construction. Now that the construction of the bridge is completed the parcels are no longer needed by the County. These parcels were put out for bid and have received two bids back for the northeast side parcel. The highest bid is for \$13,800.00 on the northeast side from Tracy McLin. The west side parcel (previously owned by CSX) has a lot of restrictions and has not received any bids for that parcel. **Document**

Motion: Accept highest bid of \$13,800.00 and allow Phil Cornelius to proceed with the closing for the 15th St NE parcel, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.

Motion passed unanimously.

Regarding the small parcel on the west side that has lots of restrictions. Commissioner Taylor asked that they reach out to the land owner adjoining parcel if not they will ask the City has any use for that property.

IMAGING OFFICE SYSTEMS-JANICE WILLIAMS

Janice Williams, Daviess County Clerk, came before the Commissioners regarding a contract for Imaging Office Systems in the amount of \$975.00. This contract is for hardware maintenance support for microfilm scanner. This contract has went up \$25 from last year but Ms. Williams stated this is in her budget to cover. **Document**

Motion: Approve contract for Imaging Office Systems in the amount of \$975.00, **Action:** Approve, **Moved by** Tom McCracken, Vice President, **Seconded by** Michael Taylor, Secretary.

Motion passed unanimously.

Ms. Williams asked about the dates for voting and the dates for moving into the new Government Center building overlapping. October 6, 2020 is when they will start with the voting and Election Day is November 3, 2020. Commissioner Taylor thanked Ms. Williams for bringing that to the Commissioners attention and he will get back with her after the construction progress meeting today regarding the move in dates to the Government Center.

COVID-19 PREPAREDNESS/CARES-DR.HOLSOPPLE, CHEIF HEALTH OFFICER, KELLIE STREETER, EMERGENCY COORDINATOR

Kellie Streeter, Emergency Preparedness Coordinator, came before the Commissioners with update on equipment related to the Cares Act. Still looking into better pricing for the medical grade refrigeration for the Health Department. A spray system has been ordered for the jail. Medical grade UV Lighting is something the Health Department has a need for with the infectious diseases and would be best for the amount of people that flow through the Health Department. Ms. Streeter stated Scott Myers, EMA Director, is still working on the pricing for the message boards. This message board is a big need for language barriers.

UNEMPLOYMENT FEES

Patty Ball, Daviess County Auditor, came before the Commissioners with a request to update Ordinance 2006-2B. Ordinance 2006-2B is an Ordinance Allowing The Establishment of Pre-Approved Or Prepayment Procedures Allowing Money To Be Disbursed For Lawful County Purposes. Ms. Ball explained that when processing the unemployment invoices with the normal processing of claims is causing payments to be late and incur late fees. Ordinance 2006-2B allows certain invoices to be

preapproved and today the Auditors Office is asking to add the unemployment fees to this Ordinance as a preapproved item. Grant Swartzentruber, Daviess County Attorney, stated that this could be revised to Ordinance 2006-2B as an Amendment. This change to Ordinance 2006-2B gives permission to bypass Commissioners pre-approval before this payment and will remedy the issue of this being paid late.

Motion: To add unemployment payments to the Ordinance 2006-2B, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.
Motion passed unanimously.

PAYROLL TAXES

As of August 28, 2020 the Treasury and the IRS offered employers to opt out of paying the payroll tax. The relief is available for employers and generally applies to wages paid starting September 1, 2020 through December 31, 2020. Commissioner Gabhart stated he would not like to opt into the payroll deferral option.

Motion: To keep payroll taxes as it is currently, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.
Motion passed unanimously.

DAVISS COUNTY FLOODPLAIN

Grant Swartzentruber, Daviess County Attorney, discussed designating a floodplain administrator. The City of Washington has an administrator for floodplains but the County does not have a designated person for floodplain issues. Because of the overlap the County would like to have the City and County under the same umbrella for floodplain issues. Commissioner Gabhart stated he will ask the Washington City Mayor if it could be possible to have the City and County under the same designated person for a Floodplain Administration. Commissioner Gabhart stated he would follow up with this for the next Commissioner meeting. **Document**

PAYROLL DOCKET 8/28/2020


Motion: Approve, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.
Motion passed unanimously.

CLAIMS DOCKET 8/28/2020 Utility, 9/2/2020 Utility, & 9/11/2020 Claim

Motion: Approve, **Action:** Approve, **Moved by** Michael Taylor, Secretary, **Seconded by** Tom McCracken, Vice President.
Motion passed unanimously.

INFORMATION

IDEM-NOTICE OF DECISION



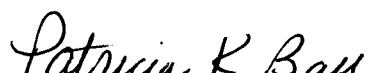
President, Nathan Gabhart



Vice President, Tom McCracken



Secretary, Michael Taylor

ATTEST: 

Patricia K. Ball, Auditor of Daviess County