

**DAVISS COUNTY COMMISSIONERS**  
**Minutes**  
**Tuesday, January 12, 2021**  
**Daviess County Commissioners Room, Daviess County Government Center**  
**Washington, Indiana**

**The Daviess County Commissioners met Tuesday January 12, 2021 at 9:00 AM in the Commissioners' Room of the Daviess County Government Center.**

**Roll Call.**

**Present:** Nathan Gabhart, Vice President, Ron Arnold, Secretary, Michael Taylor, President.

Rodney Moeller with the Word of Life Church gave the opening prayer.

**ANNUAL DRAINAGE BOARD**

Nathan Gabhart, Daviess County Commissioner, called the annual drainage board to order and opened with election for the drainage board. Nomination of Officers are as follows: Michael Taylor, President, Nathan Gabhart, Vice President and Ron Arnold, Secretary.

**Motion:** Elect officers, Michael Taylor as President, Michael Taylor as Vice President, and Ron Arnold as Secretary, **Action:** Approve, **Moved by** Ron Arnold, Secretary, **Seconded by** Nathan Gabhart, Vice President.

Motion passed unanimously 3-0.

Commissioner Michael Taylor asked if there was any business for the Drainage Board. With no business noted the meeting was adjourned.

**Motion:** , **Action:** Adjourn, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously 3-0.

**ANNUAL BOARD OF FINANCE**

**ELECTION OF OFFICERS**

Commissioner Nathan Gabhart called the annual Board of Finance to order. Commissioner Gabhart opened the motion for election of officers for the Board of Finance. Motion for the board are as follows: Michael Taylor, President, Nathan Gabhart, Vice President and Ron Arnold, Secretary.

**Motion:** Board of Finance officers Michael Taylor as President, Nathan Gabhart as Vice President, and Ron Arnold as Secretary, **Action:** Approve, **Moved by** Ron Arnold, Secretary, **Seconded by** Nathan Gabhart, Vice President.

Motion passed unanimously 3-0.

Jamie Chapman, Daviess County Treasurer, presented to the Finance Board an annual report. Mrs. Chapman reported that the checking accounts are at German American and First Financial Banks and reported nothing has changed with the policy. The recommendation to renew the investment policy with no changes was made by Jamie Chapman. **Document**

**Motion:** To adjourn the board of finance meeting, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.  
Motion passed unanimously 3-0.

### **DAVISS COUNTY BOARD OF COMMISSIONERS (CALLED TO ORDER)**

#### **2021 ELECTION OF OFFICERS FOR COMMISSIONERS**

Commissioner Nathan Gabhart called the election of 2021 officers for the Daviess County Board of Commissioner's. Nomination of officer's are as follows: Michael Taylor as President, Nathan Gabhart as Vice President, and Ron Arnold as Secretary.

**Motion:** Approve the election of officers for 2021, Michael Taylor as President, Nathan Gabhart as Vice President, and Ron Arnold as Secretary, **Action:** Approve, **Moved by** Ron Arnold, Secretary, **Seconded by** Nathan Gabhart, Vice President.

Motion passed unanimously.

#### **ANNUAL CONFLICT OF INTEREST FORMS**

Annual Conflict of Interest forms need to be completed by Commissioners and returned to the Auditor's office.

#### **ANNUAL NEPOTISM POLICY**

Annual Nepotism forms need to be filled out by Commissioners and returned to the Auditor's office.

#### **ANNUAL APPOINTMENTS**

**(COUNTY ATTORNEY, IT DIRECTOR, COURTHOUSE MAINTENANCE SUPERVISOR, VETERANS OFFICER, HIGHWAY DEPT. SUPERVISOR, WEIGHTS AND MEASURES)**

COUNTY ATTORNEY-Grant Swartzentruber

IT DIRECTOR-Dale Quakenbush

COURTHOUSE MAINTENANCE SUPERVISOR-Scott Schnarr

VETERANS OFFICER-Tony Potts

HIGHWAY DEPARTMENT SUPERVISOR-Phil Cornelius

WEIGHTS AND MEASURES-David Gray

Commissioner Ron Arnold asked that the memorandum of employment for the County Attorney be reviewed and updated.

**Motion:** Leave all annual appointments the same, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

#### **MEETING MINUTES 12/22/2020**

##### **Document**

**Motion:** Approve meeting minutes 12/22/2020, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Michael Taylor, President.

Motion passed unanimously with Ron Arnold abstaining.

#### **HIGHWAY**

##### **HIGHWAY MEETING**

The Highway Department meeting was held 1/12/2021 at 7:05 a.m. Commissioner Michael Taylor and Commissioner Ron Arnold were in attendance. Items that were discussed were the Health and Safety Plan for IOSHA, the Cost Share five year plan, and millings from highway projects for road improvement.

##### **Document**

### **TRI-AXLE BID**

Phil Cornelius, Daviess County Highway Supervisor, came before the Commissioners with an update to the Tri-Axle bid. At the last Commissioner meeting on 12/22/2020, a bid was awarded to Truck Center for a 2022 Freightliner Tri-Axle. Upon review of the bid they had included a full length frame reinforcement which was not in the spec. Mr. Cornelius asked them to remove the cost for this from the total amount. Today Mr. Cornelius is asking Commissioners to amend the Tri-Axle bid. Originally the bid was \$176,982.00 and now it will be \$176,288.00. This reduced the total cost by \$694.00. The reason for removing the full length reinforcement to the Tri-Axle is because when they use salt and sand it makes the truck rust and expand and ruins the truck.

**Motion:** Amend bid award amount for the 2022 Freightliner Tri-Axle to \$176,288.00, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.  
Motion passed unanimously.

### **900 E UPDATES**

Phil Cornelius, Daviess County Highway Supervisor, came before the Commissioners with updates for 900E. They continue to move forward on 900 E and all right of way has been acquired and has been cleared by INDOT. Hopefully this week they will get a notice to proceed with utilities with Rural Water and REMC. Highway has been out there this week to remove trees to meet the brown bat deadline. Mr. Cornelius anticipates another 4-5 days working out there and finishing that.

### **900 E LPA VOUCHER**

Phil Cornelius, Daviess County Highway Supervisor, presented the Commissioners with a LPA Voucher for 900 E Phase 4/5 Cannelburg road for right of way services for \$25,306.50 with 80% reimbursable at \$20,245.20. **Document**

**Motion:** Approve LPA Voucher for 900 E Phase 4/5 Cannelburg road for right of way services at \$25,306.50 with 80% reimbursable at \$20,245.20, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.  
Motion passed unanimously.

### **ODON WEST STREET PROJECT**

Phil Cornelius, Daviess County Highway Supervisor, stated that there were participants in the Federal Call to Projects regarding the West Street project in the city of Odon. Mr. Cornelius thanked all three Commissioners, and Bryant Niehoff, Daviess County Economic Development Executive Director, for attending the meeting. He also thanked Sheriff Gary Allison for writing a letter in support of the project. Commended the Town Board of Odon for their presentation of the project. This was put through the interview process for this project. The time frame is 3-4 weeks before the Town of Odon will know if it has been awarded.

### **PHASE 4/5 INDOT Construction Agreement Amendment #1**

Phil Cornelius, Daviess County Highway Supervisor, presented the Commissioners with a contract amendment from INDOT regarding phase 4/5 construction. This is a federal aid grant administered by INDOT with 80% federal dollars of \$10,285,035.93 and 20% local match at \$2,547,109.80 for a total of \$12,832,145.73. Previously the cost was \$10,285.03 an increase of \$1,036,596.73 federal and \$235,000.00 local. **Document**

**Motion:** INDOT Contract for 900E Cannelburg road project phase 4/5 with an increase of \$1,036,596.73 with local match of \$235,000.00 with a grand total of \$12,832,145.73, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.  
Motion passed unanimously.

#### **INDOT 1100 E Unofficial Detour Payment**

Phil Cornelius, Daviess County Highway Supervisor, came before the Commissioners with a contract for 1100 N when 200 E was an unofficial detour why INDOT was working on concrete box structures this past summer. Mr. Cornelius billed INDOT to recoup the cost from repair of damage to the detour roads. These costs consisted of grading, calcium chloride (for dust control), and rock for the road. INDOT agreed to pay for repair of damages to the detour roads in the amount of \$8,886.76. **Document**

**Motion:** Contract from INDOT for the Unofficial Detour 1100 E in the reimbursement amount of \$8,886.76, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

#### **MONTGOMERY BRIDGE CONSTRUCTION DESIGN UPDATE**

Phil Cornelius, Daviess County Highway Supervisor, came before the Commissioners asking for approval to ask Lochmueller Group to design the Montgomery Bridge project. Butler, Fairman & Seufert (BF&S) civil engineering firm is currently the company that is supposed to design this project but they have informed Mr. Cornelius that they are tied up with work on the I69 project and will not be able to do a timely design for the bridge.

**Motion:** Approve to switch from BF&S to Lochmueller Group for the Montgomery Bridge design,

**Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

#### **HEALTH AND SAFETY PLAN**

Phil Cornelius, Daviess County Highway Supervisor, came before the Commissioners with discussion of the Health and Safety Plan for the Highway Department. The Health and Safety Plan came to light after an accident on Bedford Road this past March. The Highway Department was informed by IOSHA that they have to have a Health and Safety Plan. Mr. Cornelius has been working with the Commissioners and the County Attorney on getting the language for the plan and getting this policy in place. **Document**

#### **SIDC COVID GRANT DRAW – RHONDA RUMBLE**

Rhonda Rumble, with SIDC, came before the Commissioners with COVID grant draw. The Review Committee met and they are looking at the COVID 2 draw now. COVID 1 funds have been expended now and currently in close out. With COVID 1 thirty two businesses were helped. The county received another \$250,000.00 in grant money to help local businesses. With this draw down they are looking at helping four businesses help retain 91 jobs for \$25,000.00. SIDC and Daviess County Economic Development are working together with the review committee. DCEDC presented Commissioners with a letter with the list of businesses that were approved by the Review Committee. Eligible Employers on this list are: Longbranch Saloon for \$5,000.00, Myers Transportation for \$7,500.00, Myers LP Gas for \$5,000.00, and Tri-Star Glove for \$7,500.00. Today Mrs. Rumble is asking for approval of the \$25,000.00. **Document Document Document Document Document Document**

**Motion:** Approval on \$25,000.00 on COVID 2 grant draw for four local businesses, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

### **SIDC CV-CV1-209-DRAW #1-LETTER OF SUPPORT**

Authorize SIDC to submit the Letter of Support from Daviess County Commissioners for CV-CV1-209-Draw #1. **Document**

**Motion:** Approve SIDC to submit Letter of Support to receive the draw money for CV-CV1-209-Draw #1, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary. Motion passed unanimously.

### **2021 IMMUNIZATION FEE TICKET-KATHY SULLENDER**

Kathy Sullender was unable to attend due to the vaccine clinic currently being conducted. She previously sent the 2021 Immunization Fee Ticket. The Immunization Fee Ticket will be submitted for advertising.

#### **Docuement**

**Motion:** Approve 2021 Immunization Fee Ticket, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

### **CSI CONTRACT-RECORDER ROSETTA NEWTON**

Rosetta Newton, Daviess County Recorder, came before the Commissioners with the CSI Contract. This is a 4 year term that comes out of the perpetuation fund. The amount of the contract has not changed from the previous year. The contract amount is still \$6,343.00. **Document**

**Motion:** Approve CSI contract for \$6,343.00, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

### **HOOSIER INSURANCE ADDITIONAL ENDORSEMENTS**

Hoosier Insurance submitted additional endorsements for the new Government Center and the new county vehicles. Endorsement to add the Government Center building (Annex) is \$2,111.00. Endorsement to add and delete vehicles and equipment is -\$344.00 (credit) for a total amount of \$1,767.00. **Document**

**Motion:** Approve Hoosier Insurance & Financial Services, LLC for endorsements with a total cost of \$1,767.00, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

### **FMLA COVID EXTENSION/COUNTY POLICY**

Patty Ball, Daviess County Auditor, sent out information to the Commissioners regarding FMLA (Family Medical Leave Act) COVID Extension Policy. This policy paid for employees on quarantine for up to 80 hours under the FMLA COVID policy. The information previously sent out stated this FMLA COVID policy ended on Dec 31, 2020. The new information sent states there is an option to possibly extend this policy date. Auditor Ball requested a policy that states the Commissioners' wishes moving forward specifically on how to take care of this on the HR (Human Resource) payroll. The Commissioners agreed that if an employee has not used their 80 hours designated for COVID that they may have their hours be extended through March 31, 2021. This is to be used for quarantine purposes only. The 2021-1 Resolution Concerning the Extension of COVID-19 Leave Benefits has the new extension update for this policy.

#### **Document Document**

**Motion:** Approve 2021-2 Resolution Concerning the Extension of COVID-19 Leave Benefits to be extended from December 31, 2020 to March 31, 2021, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

### **INTERNAL CONTROLS CHAIRMAN**

The Internal Controls Committee Chairman was previously held by Elaine Wellman, previous Daviess County Treasurer. Jamie Chapman, current Daviess County Treasurer, agreed to be the new Internal Controls Committee Chairman. **Document**

**Motion:** Approve Daviess County Treasurer Jamie Chapman as the new Internal Controls Committee Chairman, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

### **ANNUAL GROSS WAGE REPORT**

The Commissioners received the annual gross wage report. **Document**

### **2021 COMMISSIONERS APPOINTMENTS**

Commissioner Michael Taylor, stated that Patty Ball agreed to serve on the SIDC (Southern Indiana Development Commission) board. **Document**

**Motion:** Approve Patty Ball as the appointment to the SIDC board, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

### **COMMISSIONERS APPOINTMENTS FOR 2021**

Commissioner Ron Arnold asked for the Westgate appointment to be tabled today and appointed at the next Commissioner's meeting 1/26/2021.

Reappointments are as follows:

**Alcoholic Beverage Commission**-Kristin Miles

**Ambulance Advisory Board**-David Gray and Earl Wagler

**Daviess County Advisory Plan Commission**-Michael Taylor, Shawn Gabhart, and Phil Jolliff

**Bennington Levee Board**-Ron Arnold

**Board of Health**-Dr. Jason Omer, Dr. Stephen Cullen, and Amanda Ash

**Board of Zoning & Appeals**-Don Kelso, Kathy Decker, and Phillip Jolliff

**Community Correction Advisory Board**-Brandon Smith, Trent McWilliams, Heather Racey, and Yolanda Granger Bostic

**Daviess County Economic Development**-Joe Traylor

**Daviess County Hospital Association**-Sheldon Graber and Patricia Thompson

**Historical Society**-Rex Myers

**Indiana Dept. of Homeland Security Planning**-Allen Brown

**Local Emergency Planning Commission**-Jeremy Newberry

**Longevity Pay Plan Committee**-Jamie Chapman

**Property Tax Assessment Board of Appeals**-David Willis

**Southeast Daviess Fire Protection Dist.**-Gene Baker and Shawn Gabhart

**Veale Fire District**-Phillip Flint

**Motion:** To table the Westgate Appointment but approve all other appointments, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

**RESOLUTION TO TRANSFER FUNDS AND ESTABLISH ADDITIONAL PROCESSES REGARDING CARES ACT FUNDING**

The Commissioners were presented with a Resolution to Transfer Funds and Establish Additional Processes Regarding Cares Act Funding. This is regarding funds from the COVID grant money that is still available. Commissioner Nathan Gabhart asked that Commissioners and Council get together to finalize details to the distribution of grant money. Commissioner Gabhart agreed to be the Commissioner to meet with two Council members to get these details resolved.

**Motion:** Table the Resolution to Transfer Funds and Establish Additional Processes Regarding Cares Act Funding and approval for Commissioner Nathan Gabhart to reach out to Council members to review the funding, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

**HEALTH DEPARTMENT MODERNA COVID-19 VACCINE PRESS RELEASE**

The Daviess County Health Department sent a Press Release Friday December 8, 2021. "The Daviess County Health Department will be receiving the Moderna COVID-19 Vaccine for distribution to Phase 1A and 1B individuals beginning Monday, January 11, 2021. This includes any Hoosier age 80 and older, first responders (fire, law enforcement, emergency medical services, reservists, and volunteers) who have in person contact with the public, and licensed and unlicensed healthcare workers who have in person contact with patients or infectious material in any healthcare setting. Phase 1A and 1B individuals are now eligible to schedule a vaccination appointment. The timeline for additional phases of vaccine administration is to be determined." Please call or email the Health Department with any questions.

**Document**

**INFORMATION**

**IDEM-AIR PERMIT**

**PAYROLL DOCKET 1/1/2021 & 1-15-2021**

**Motion:** , **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

**CLAIMS DOCKET 1/15/2021 & Utility Claims 12/31/2020**

**Motion:** , **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

**ADJOURN**

**Motion:** , **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

  
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President, Michael Taylor

  
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Vice President, Nathan Gabhart

  
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Secretary, Ron Arnold

ATTEST:   
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Patricia K. Ball, Auditor of Daviess County