



DAVIESS COUNTY HEALTH DEPARTMENT
Daviess County Government Center
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Requirements For Onsite Sewage System Permit Issuance And Final Inspection

A Permit must be obtained from the Health Department before any construction starts at a site that will use an onsite sewage system.

- Application
 - Property owner or agent must complete & sign an Application
 - The non-refundable Application fee must be paid at time of application.
- Soils Evaluation Report
 - Must be done by a Certified Soil Scientist *-list provided-* Property Owner must have someone present when Soil Scientist comes. The Soil Scientist sends copies of the report to the property owner or owner's designee and to the Health Department.

PROTECT THE SITE. THE SEPTIC SYSTEM MUST GO WHERE THE SOIL SCIENTIST MADE THE BORINGS. **YOU CAN MOW OR BUSHHOG, BUT NOTHING MORE.** DO NOT ALLOW ANYONE TO DIG, SCRAPE, REMOVE ANY STUMPS, OR OTHERWISE DISTURB THE SITE.
IDEAL PROTECTION IS A SNOW-FENCE OR METAL FENCE POSTS WITH BOTH YELLOW TAPE AND ROPE

- SOIL EVALUATION REVIEW SHEET
 - Issued by Health Department to Property Owner or designee
 - *Property Owner Gives REVIEW SHEET to the Certified Installer—list provided—who will design the Septic System*
- Plan Submittal by Certified Installer *—list provided—*
 - Drawing, Materials & Design Packet, Final Cover Agreement, etc. will be submitted
 - The system components must be marked at the location (flags, paint, stakes, etc.)
 - Health Department staff will come to the site at the request of installer or property owner when system has been marked for pre-approval.
 - Elevations will be checked, perimeter drain outlets will be inspected and separation distances will be measured
 - Final Cover Responsibility must be submitted.
 - If any portion of system goes off property, recorded easement must be in permit file.
- Plan Approval
 - If field layout and plan submittal meet requirements, plans will be approved by Health Dept.
- Permit Issuance
 - The non-refundable permit fee must be paid before a permit can be issued.
 - Permit will be issued by the Health Department when all requirements are met.
- Construction
 - Installer must notify Health Department 24 hours before beginning excavation.
- Final Inspections
 - Installer must notify Health Department 48 hours before covering system
 - Elevations will be checked
 - Measurements will be taken
 - Everything must be located where initially placed for pre-approval.
 - All components must be inspected