

ORDINANCE NO. 2021-10

TRAVEL POLICY CHANGES

WHEREAS the Daviess County Travel Policy (the "Policy") for officials and employees is specified at the Daviess County Code of Ordinances (the "Code"), section 32.03 and

WHEREAS the Daviess County Council wishes to update the section to reflect an increase in reimbursements for certain items, specifically food expenditures and tip reimbursements, with the rest of the Policy remaining unchanged, and

NOW THEREFORE BE IT ORDAINED as follows:

1. Section 32.03 of the Code shall now read as follows:

The reimbursement for travel and expense be paid to officials and employees as follows:

(A) Actual cost of lodging including taxes, except that the cost does not include the cost, if any, for occupation of the facility by a spouse. In the case of a one-day session, a lodging allowance may be paid only to persons who reside more than 50 miles from the session location. A lodging allowance may be paid to a person who resides within 50 miles if the session is longer than one day.

(B) Mileage shall be reimbursed at the annual rate as set by the Daviess County Council each year. Actual parking, toll fees and taxicab fees are allowed in addition to mileage, for business purposes only.

(C) Actual food expenditure shall be allowed up the \$65 dollars per day. Tips to be reimbursed for 18%of the total bill.

(D) Those officials and employees attending a State Board of Accounts State Called Conference shall be reimbursed in the amount provided in I.C. 5-11-14-1.

(E) Officials and employees attending State Board of Tax Commissioners Conferences shall be reimbursed in accordance with I.C. 6-1.1-35-3 with the subsistence allowance to be not less than the subsistence allowance paid to state employees in travel status.

(F) Officials attending meetings called by the Indiana Election Commission shall be reimbursed in accordance with I.C. 3-6-4.2-14.

(G) Long distance phone calls (including cell phone calls) or faxes for business purposes only shall be reimbursed for actual cost incurred.

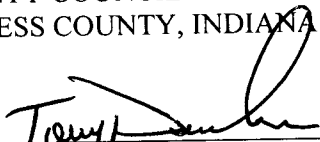
(H) Items not paid by the county are:

- (1) In room dry bars and in room movies.**
- (2) Room service.**
- (3) Alcoholic beverages.**
- (4) Lodging for spouse or other family members.**

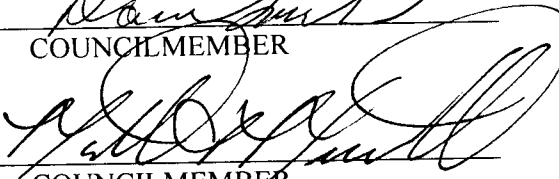
2. All other sections of the Code shall remain unchanged and in full force and effect.
3. This shall be in full force and effect upon passage.

Passed by the County Council of Daviess County, Indiana, this 11th day of Aug, 2021.

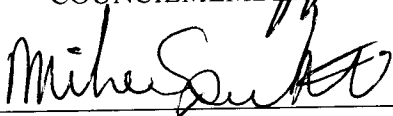
COUNTY COUNCIL
DAVISS COUNTY, INDIANA

By 
COUNCILMEMBER

By 
COUNCILMEMBER

By 
COUNCILMEMBER

By 
COUNCILMEMBER

By 
COUNCILMEMBER

By 
COUNCILMEMBER

By Vacant
COUNCILMEMBER

ATTEST:


Patty Ball, Auditor