

**DAVISS COUNTY COMMISSIONERS
MINUTES**

Tuesday, November 9, 2021

**Daviess County Commissioners Room, Daviess County Government Center
Washington, Indiana**

The Daviess County Commissioners met Tuesday November 9, 2021, at 9:00 AM in the Commissioners' Room of the Daviess County Government Center.

Roll Call.

Present: Michael Taylor, President, Nathan Gabhart, Vice President, Ron Arnold, Secretary.

Rodney Moeller with the Word of Life Church gave the opening prayer.

MEETING MINUTES 10/26/2021

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Motion: Approve, **Action:** Approve minutes as presented, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

HIGHWAY

HIGHWAY MEETING

Michael Taylor, Daviess County Commissioner President, stated that there was a Highway Meeting this morning October 9, 2021. Chris Winkler, Daviess County Highway Supervisor, Michael Taylor, Daviess County Commissioner, Ron Arnold, Daviess County Commissioner, and Nathan Gabhart, Daviess County Commissioner were present for the meeting. Matters that were discussed are as follows: CR 900E update, CR 900S for Martin County, 5-year plan for road improvement, tiling of roads for future projects, 4-H paving, and West Boggs updates. Document

SJCA CONTRACT

Chris Winkler, Daviess County Highway Supervisor, presented the Commissioners with SJCA, Inc. contract. This is a General Service Agreement contract for October 2021 to October 2023. This agreement is for civil engineering and related services on an as needed basis. Document

Motion: Approve the Service Agreement contract with SJCA for 10/2021 to 10/2023, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

PROJECT UPDATES

Chris Winkler, Daviess County Highway Supervisor, came before the Commissioners with Highway Department project updates. The Cannelburg road project has the concrete paving stopped and will be resumed in the spring 2022. It is too late in the year to pour the concrete. They are currently working on bridge work and will resume that work until mid-December 2021. The bridge will be opened for through traffic, but it will not be paved. The bridge is cement stabilized, and it will have gravel on it to be opened. They will come back in March 2022 to finish up the work on the bridge.

CCMG GRANT

Chris Winkler, Daviess County Highway Supervisor, presented Commissioners with a preliminary award letter from INDOT (Indiana Department of Transportation) regarding CCMG (Community Crossing Matching Grant) fund 2021-2 and the Signing Authority paperwork. The CCMG Funds are administered by INDOT, will be used for funding up to 75 percent of the construction of the project or the purchase of materials. The CCMG grant awarded is in the amount of \$908,103.47 based upon estimates from project for Glendale Road. Document

Motion: Approve the Signing Authority sheet regarding award of the Community Crossings Matching Grant Funds, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

LPA VOUCHERS

Chris Winkler, Daviess County Highway Supervisor, presented Commissioners with two LPA claim vouchers for the Cannelburg road project from Lochmueller Group. The first LPA claim voucher is for construction engineering Cannelburg road phases 4 & 5 bridge #134 in the amount of \$49,675.96 with 80% reimbursable at \$39,740.77. The second LPA claim voucher is for construction engineering on Cannelburg road phase 4 & 5 in the amount of \$82,065.24 with 80% reimbursable at \$65,652.19.

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Motion: Approve two LPA claim vouchers, The second LPA claim voucher is for construction engineering Cannelburg road phases 4 & 5 bridge #134 in the amount of \$49,675.96 with 80% reimbursable at \$39,740.77 and the second LPA claim voucher is for construction engineering on Cannelburg road phase 4 & 5 in the amount of \$82,065.24 with 80% reimbursable at \$65,652.19.,

Action: Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary. Motion passed unanimously.

AWARD 2022 BIDS

Chris Winkler, Daviess County Highway Supervisor, came before the Commissioners with recommendations to award the 2022 bids for the Highway Department.

Mr. Winkler provided a summary with recommendations to Commissioners.

Stone:

Cave Quarries, Inc.

Rogers Group, Inc.

US Aggregate

Metal Pipe:

Civilcon

Concrete and Masonary Products:

Jones and Sons, Inc.

JJ's Concrete Construction, LLC.

Flowable Fill:

JJ's Concrete Construction, LLC.

Jones and Sons, Inc.

Sand and Gravel:
JJ's Concrete Construction, LLC.
Jones and Sons, Inc.
Rogers Group, Inc.

Tiling:
J Kemp, Inc.

Calcium Chloride:
Great Lakes Chloride

Concrete Box and Culverts:
JJ's Concrete Construction, LLC.
Jones and Sons, Inc.

Motion: Approve to accept highway department recommendations for the 2022 annual bids, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.
Motion passed unanimously.

AIRPORT MANAGER RESIGNATION

Eric Seber, Daviess County Airport Manager, presented the Commissioners with his letter of resignation as the Daviess County Airport Manager, effective December 1, 2021. Mr. Seber has already presented this to the Daviess County Airport Board. Mr. Seber stated that it has been a pleasure working as the airport manager and appreciates all the support he received from Daviess County Government during his transition from airport board member, to manager, and now moving on. The Commissioners commended and thanked Mr. Seber for all his hard work at the airport. Patty Ball, Daviess County Auditor, thanked Mr. Seber for his contribution throughout audits and accounting with the Auditor's office. **Document**
Motion: Accept the resignation of Eric Seber as Daviess County Airport Manager, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.
Motion passed unanimously.

AIRPORT BOARD REQUEST FOR HIRE

Eric Seber, Daviess County Airport Manager, came before the Commissioners with a letter from the Daviess County Board of Aviation Commissioners (BOAC) regarding the recommendation of hiring Chris Rhodes. The Daviess County BOAC is recommending that the Daviess County Commissioners accept Chris Rhodes as the new Airport Manager. Mr. Rhodes will fill the upcoming vacancy left by current Airport Manager, Eric Seber. The BOAC recently completed the job posting and candidate vetting process and believes Mr. Rhodes will be a good fit for the Airport Manager role given his vast experience, qualifications, personality, and background.

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Motion: Approve Chris Rhodes as the new Daviess County Airport Manager., **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.
Motion passed unanimously.

CASA GRANT APPLICATION-MISTY ENGLISH

Misty English, Daviess County CASA Director, came before the Commissioners with two CASA grant applications. The first is the annual grant that CASA applies for and starts January 1, 2022 through

December 31, 2022. The second grant is a matching grant under the Circuit Court for \$12,894.00. This is a Capacity grant for training and recruiting for CASA.

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Motion: Approve the matching grant for CASA in the amount of \$12,894.00 and approve the second grant for CASA that is for January 1, 2022 through December 31, 2022, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

INDIANA SECRETARY OF STATE AND THE INDIANA ELECTION DIVISION AND KNOWINK AND DAVIESS COUNTY CONTRACT-CLERK JANICE WILLIAMS

Janice Williams, Daviess County Clerk, came before the Council regarding a grant Purchase Agreement from the Indiana Secretary of State and the Indiana Election Division for electronic poll pads from Knowink. This Purchase Agreement is for the State to purchase electronic poll books from Knowink for the sole ownership and use by the County. The cost of the County equipment purchased under this Purchase Agreement shall not exceed \$77,432.00. This is through the election security grant and requires no money from the County at this time. This is for twenty-seven of the electronic poll pad devices. Responsibilities to maintenance or support for the equipment will be on the County to provide all future expenses related to the equipment. The future cost to the County would be \$5,050.00 after the initial contract period is over. The poll pads will save the County money because there would be less printing with the electronic poll pads. The electronic poll pads are more accurate for recounts as well. In the future if voting centers were established the electronic poll pads would be needed. This would allow voters to vote at any voting center. This contract starts the date the equipment is received and throughout the next three years. Ms. Williams will go before the Council tomorrow to have the Council informed of this situation. **Document**

Motion: Approve the contract agreement grant with the Indiana Secretary of State and the Indiana Election Division and Knowink and Daviess County in the amount of \$77,432.00 for a three-year contract, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

REDISTRICTING-CLERK JANICE WILLIAMS

Janice Williams, Daviess County Clerk, came before the Commissioners regarding the Daviess County Council voting districts. Ms. Williams was previously before the Commissioners at the last meeting but had a transposed number and wanted to bring those corrections to the Commissioners. This is checking to see if there was any redistricting needed for the County. The transposed number for District 4 and it should be 8,039. The deviation is still correct. Ms. Williams stated that Kelsey Kauffman contacted her, Ms. Kauffman had worked previously with Depauw University previously on the project that they did in 2010 and she checked our county council deviation and agreed it was 6%. She also commented that Daviess County is one of the best in the State. By State and Federal Law, Council Districts are supposed to be under 10% deviation and the County is within the guidelines. **Document Document Document**

Motion: Approve to leave county council districts the same for election. **Action:** Additional Appropriations, approved as presented, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

Grant Swartzentruber, Daviess County Attorney, stated that he will have an ordinance drawn up to clarify the districts in Daviess County. This will be presented at the next meeting.

NEW LAWN MOWER-SCOTT SCHNARR

Scott Schnarr, Daviess County Courthouse Maintenance Supervisor, presented the Commissioners with a quote from Hutson for a John Deere lawn mower. Mr. Schnarr is requesting to trade the current mower in for a 4-wheel drive option. The 4-wheel drive option will be for the snow. The new mower is the same model so all the current implements will work on it as well. The quote is for \$7,368.76 with the trade in the total is \$4,700.00. The funding for this will come out of the Commissioners Building fund #43201. Document

Motion: Approve the new John Deere lawn mower from Hutson in the amount of \$7,368.76 and trade in totaling \$4,700.00 to come out of the Commissioners’ budget line #43201, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.
Motion passed unanimously.

ASSIGNMENT OF ADA DIRECTOR-SCOTT SCHNARR

Scott Schnarr, Daviess County Courthouse Maintenance Supervisor, came before the Commissioners to request Rodney Moeller as the ADA (American with Disabilities Act) Coordinator. Mr. Moeller has agreed to take on the additional title of ADA Coordinator for Daviess County to fulfill requirements for grant funding through the state.

Motion: Approve Rodney Moeller as the ADA Coordinator for Daviess County, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.
Motion passed unanimously.

2022 CHARITABLE DONATIONS

The Daviess County Commissioners discussed the 2022 Charitable Donations. The Commissioners’ budget was set for 2022. The request for donation amounts exceeds the Commissioners budget. Some adjustments to the donation amounts must be made. As requested by the DLGF, the Four Rivers line is separate in the Commissioners’ Budget from the Essential Not for Profit Contributions line. The County gets a credit for this Four Rivers amount towards the max levy for budget purposes, therefore, they prefer this amount be clearly separate from the others. It is set at \$19,000 in line item #37407 for the 2022 amount. The remaining 2022 Essential Not for Profit Contributions in line item #38001 are as follows

Daviess County 4-H Club Association	\$15,000.00
Senior & Family Services	\$12,000.00
Four Rivers	\$19,000.00
RSVP	\$7,900.00
Connections	\$2,500.00
Daviess County Historical Society	\$37,100.00
Ride Solutions	\$7,500.00

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Motion: Approve the 2022 Essential Not For Profit Contributions a given last year with the exception of the Historical Society at \$37,100.00, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.
Motion passed unanimously.

2022 HOLIDAY SCHEDULE

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Motion: Approve 2022 Holiday Schedule for the county as presented, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.
Motion passed unanimously.

2022 COMMISSIONER CALENDAR

Nathan Gabhart, Daviess County Commissioner, requested to consider for 2022 to bring back one or two evening Commissioner meetings in different areas.

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Motion: Approve 2022 Commissioner Calendar as presented, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

2022 COMMISSIONER APPOINTMENTS

The Commissioners agreed to reach out to appointments that are up for renewal for the 2022 boards.

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NEW BUSINESS

Joe Morris, Daviess County Chamber of Commerce Executive Director and Executive Director of the Visitor's Bureau, came before the Commissioners discussing the importance of the Historical Society and the Daviess County Museum. The signs on the edge of Washington near the interstate are getting the addition of an "Attractions" sign. The Daviess County Museum will be added to that sign. The purpose of the sign is to create a pathway to the City of Washington.

Kent Matthews came before the Commissioners stating that he just recently moved back to the area. Mr. Matthews stated he was previously a criminal investigator for the IRS (Internal Revenue Service) for twenty plus years. Mr. Matthews is now retired but with his background he wanted to make himself available for anything that he could do to help. Mr. Matthews stated that he was also on the town Council in Johnson County for seventeen years. Mr. Matthews left his contact information with Daviess County Auditor Patty Ball for any need he might be able to help with.

Patty Ball, Daviess County Auditor, stated that Steel benefits open enrollment for Daviess County Employees has had issues with new individual policies. The current AFLAC individual policies are switching to a group policy. The goal was for no personnel to lose their prior policies. This will not be on the open enrollment website, but the 25 employees grandfathered in on individual plans will continue those individual plans. As those individuals that have individual plans drop off, all county employees will be on the group policy.

PAYROLL DOCKET 11/5/2021

Motion: Approve payroll docket, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

CLAIMS DOCKET 11/12/21, UTILITIES 10/29/21

Motion: Approve claims docket, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

ADJOURN

Motion: Approve to adjourn, **Action:** Adjourn, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

Absent

President, Michael Taylor

Ron Arnold

Secretary, Ron Arnold

Nathan Gabhart

Vice President, Nathan Gabhart

ATTEST: Patricia K. Ball

Patricia K. Ball, Auditor of Daviess County