

**DAVISS COUNTY COMMISSIONERS
MINUTES**

Tuesday, April 26, 2022

**Daviess County Commissioners' Room, Daviess County Government Center
Washington, Indiana**

The Daviess County Commissioners met Tuesday April 26, 2022 at 9:00 AM in the Commissioners' Room of the Daviess County Government Center. *(The Public is invited to watch a live stream of the meeting, go to www.daviess.org and click "Watch Public Meetings")*

Roll Call.

Present: Michael Taylor, President, Nathan Gabhart, Vice President, Ron Arnold, Secretary.

Father Sudhakar Bhasati with St. Peters Catholic Church gave the opening prayer.

MEETING MINUTES 4/12/2022

Motion: Approve meeting minutes for 4/12/2022 as presented, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary. Motion passed unanimously.

COMMISSIONER & COUNCIL JOINT MEETING MINUTES 4/12/2022

Motion: Approve joint meeting minutes for 4/12/2022 as presented, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary. Motion passed unanimously.

HIGHWAY

HIGHWAY MEETING

Michael Taylor, Daviess County Commissioner, stated that there was a Daviess County Highway Department meeting April 26, 2022, at 7:30 A.M., Chris Winkler, Daviess County Highway Supervisor, C. Michael Taylor, Daviess County Commissioner, Ron Arnold, Daviess County Commissioner, Nathan Gabhart, Daviess County Commissioner, were present for this meeting. Matters that were discussed are the Montgomery bridge, Right of Way, CSX, controlled burn, Culvert pipe and DocuSign.

PROJECT UPDATES

Chris Winkler, Highway Department Supervisor, came before the Commissioners with a 900 E Cannelburg road update. The concrete is now paved in both lanes of the road and the damage is repaired to turkey barns north of 200 N. This Thursday they should be asphaltting shoulders on the buggy lanes. Also, crews are currently dressing up rock while also working on grade work and getting driveways completed on the south section. Mr. Winkler says they are hopeful to be able start with black top and concrete paving in June 2022.

Mr. Winkler also stated some good and bad news regarding information on the INDOT, Indiana Department of Transportation, Community Crossing Grant 2022. Good news on the 2022-1 Montgomery Bridge project they were awarded a million dollars to do the project. Bad news not looking like they will be starting project until 2023. Due to the logistics of getting everything in line, once started, they will be vigilant in completion in a timely matter of 8 months without having longer delays. The goal is to do the bulk of the project in the two summer months while kids are out of school.

Mr. Winkler expressed concern with this grant coming up and being able to have a legal signee to sign documents through DocuSign. There is a process of signing and getting documents back to INDOT (Indiana Department of Transportation) and acknowledgment of received grants. Last time there was a little difficulty with the electronic signatures due to INDOT changing to DocuSign and a wrong email address. INDOT would like to have one signature from a legal signee. Mr. Winkler suggests passing a resolution or document in the meeting minutes for one person to be legal signer for INDOT LPA contracts and CCMG (Community Crossing Matching Grant) agreements and move that it would be the Daviess County Highway Supervisor. In the years to come, INDOT will send a paper to sign regarding the new or continued legal signer and request either a copy of the new resolution or meeting minutes where it will be stated. The legal signee wouldn't be signing anything that wasn't agreed upon or applied for prior. This would prevent INDOT from cancelling grants, which has occurred previously. Patty Ball, Daviess County Auditor, asked that the Auditor's office receive the final signed documents for records required to report to the state.

Motion: Approve to assign Daviess County Highway Superintendent Chris Winkler as Legal signee for LPA contracts & CCMG Agreements, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

Highway Department Supervisor, Chris Winkler, continued highway updates with the CCMG Grant 2021-2 for the Glendale Road Project. This is tentatively planned to start May 6, 2022, but those details have not been finalized yet. This project will be a 12 mile stretch of road from highway 257 going east through Alfordsville into county road 1300 E to join up with Martin County. Mr. Winkler also stated that they do have a little project going at the CR 1050 E and CR 700 S intersection. They have engineering designs to cut a hill down to make a safer intersection, this will be addressed at a later meeting date with the Commissioners.

LPA CLAIM VOUCHER UTILITIES FOR CANNELBURG ROAD PHASE 4 & 5 DAVIESS COUNTY RURAL WATER

Chris Winkler, Daviess County Highway Supervisor, presented the Commissioners with an invoice from Daviess County Rural Water regarding Utilities for Cannelburg Road 900 E Phase 4 & 5 for \$63,457.75 with 80% reimbursable at \$50,766.20.

Motion: Approve the LPA Claim Voucher Invoice #41122 regarding Utilities for Cannelburg Road Phase 4 & 5 for \$63,457.75 with 80% reimbursable at \$50,766.20, **Action:** Approve **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

2021 ANNUAL REPORT

Chris Winkler, Daviess County Highway Supervisor, presented the Commissioners with the 2021 Annual Report for the Daviess County Highway Department.

Motion: Approve, **Action:** Approved **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

NOTICE OF BID FOR TANDEM AXLE DUMP TRUCK

Chris Winkler, Daviess County Highway Supervisor, presented a Notice of Bid for a Tandem Axle Dump Truck. The Daviess County Commissioners will receive sealed bids until 9:00 A.M. on May 10, 2022, for

a 2023 or newer 66,000-pound GVW Tandem Axle Dump Truck. Specifications for bidders are on file at Daviess County Highway Department, and all bids must be accompanied by non-collusion affidavit and bid bond equal to 10 % of the bid price.

Nathan Gabhart, Daviess County Commissioners, requested that there be an additional Highway meeting on a separate date from the Commissioners' regularly scheduled meetings. A special highway meeting is set for May 9, 2022, at 7:30 AM to discuss more details for upcoming projects.

2022 INDIANA ACTION PLAN-OWNER OCCUPIED REHABILITATION (OOR) PROGRAM-JENNY DEARWESTER SIDC

The Commissioners were contacted by SIDC (Southern Indiana Development Commission) Jenny Dearwester, Housing Program Manager, regarding the 2022 Indiana Action Plan, Owner Occupied Rehabilitation (OOR) Program. The correspondence sent was to urge support for the OOR Program be put back into the 2022 Action Plan.

ANNUAL COMMUNITY CORRECTIONS GRANT APPLICATION-DIANA SNYDER

Diana Snyder, Executive Director for Daviess County Community Corrections, presented the Commissioners with a request to submit the Annual grant application and budget of the Community Corrections Program of Daviess County for 2023 to the Indiana Department of Correction. Ms. Snyder stated that Daviess County Community Corrections have submitted for this grant since 1983 making this the 40th year. This is standard procedure that includes submitting the grant application electronically, then it is returned to Community Corrections to revise for budget and resubmitted. The grant application amount is \$290,426.00. The State of Indiana has requested that Ms. Snyder submit the same amount as last year and there will be no additional dollars or funding at this time.

Motion: Approve the grant application of the Community Corrections Program of Daviess County for 2023, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary. Motion passed unanimously.

HEALTH DEPARTMENT UPDATED 2022 FEE TICKET-KATHY SULLENDER

Kellie Streeter, Daviess County Health Department Administrator, and Kathy Sullender, Daviess County Health Department Nurse, presented the Commissioners with an updated fee ticket. Fees for vaccines have increased due to the current inflation in the economy. The Daviess County Health Department is in a physician buying group with the state and within the Health Department itself, looking for vaccines at discounted prices. Mrs. Sullender stated that the Health Department also looks at their top two insurances to see reimbursement rate for vaccines ensuring costs are covered. That is how prices are set into place. Prices for the vaccines also include covering supply cost and excise tax when vaccines are shipped.

Motion: Approve the updated 2022 Health Department vaccine Fee Ticket, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

HEALTH DEPARTMENT CANOPY

Kellie Streeter, Daviess County Health Department Administrator, came before the Commissioners with concerns about needing a canopy or overhang added to the Health Department door entrance. Ms. Streeter explained the challenges they faced during clinics last year, Covid-19 testing, and everyday patient traffic was held outside. The Health Department is not short on space but short on waiting areas for patients in larger quantities. C. Michael Taylor, Daviess County Commissioner, explained it was in the original drawing of the Daviess County Government Center to have a canopy placed at the Health Department

entrance but later it was removed from the plans when changes were made. Commissioner Taylor also stated that the entrance door to the Health Department is not protected from weather. He reached out to RQAW Corporation to see if there were possibilities to secure a canopy to the ground and other options. The Commissioners would want to see pricing and come to an agreement before they would decide to move forward with the approval of this canopy. Ms. Streeter also explained that only four patients at a time can be in the waiting room in the Health Department. Therefore, they try and schedule appointments every 15 minutes and utilize an office for a temporary waiting room. The overflow from the waiting area waits outside the Health Department entrance. A tentative plan for the canopy is to be 30x30 or less, and to reach beyond the sidewalk. Commissioner Taylor stated that he will reach out for pricing and generic drawings. He hopes to have this by the May 24, 2022, meeting.

ARCHITECT FOR COURTHOUSE RENOVATION

Dan Zuerner with Garmong Construction Services came before the Commissioners regarding an architect for the courthouse renovation project. Mr. Zuerner stated he was asked to review the work that RQAW had completed previously and if there was considerable transfer value, which he concluded that the answer was yes. He has also requested some assignments relative to historic architects on staff but has not seen that yet, however RQAW has agreed to complete. Garmong is recommending that the county select RQAW to do the Courthouse Renovation project subject to a contractual review by Garmong Construction Services, Grant Swartzentruber, Daviess County Attorney, and Steven Jones from Ice Miller LLP.

Motion: Approve to Hire RQAW for Courthouse Renovations pending a review of Contracts from Garmong Construction Services, Grant Swartzentruber, Daviess County Attorney and Steven Jones, Ice Miller LLP **Action:** Approved **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary. Motion passed unanimously

CAPITAL ASSETS/INVENTORY ORDINANCE 2022-1

The Commissioners were previously asked to revise the Capital Assets Ordinance to comply with new requirements from the State. Today they were presented with the Ordinance that Mr. Swartzentruber and the Auditor's office have worked on to meet these requirements. Ms. Ball expressed the urgency to implicate procedures quickly so each department can have an updated record for 2022. The Commissioners discussed capital assets having a useful life of more than a year and acquisition cost of \$4,000.00 or more. Inventory items are \$3,999 or less and \$500 or more which are tracked and inventoried. Once an updated Ordinance is established, the Auditor's office will work with Data Pit Stop, the software for asset management, on training with each department.

Motion: Approve Capital Assets/Inventory Ordinance 2022-1, **Action:** Approved **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary. Motion passed unanimously.

UMR COVID-19 COVERAGE EXTENSION

The Commissioners received a UMR (United Medical Resources) Covid-19 extension update from the Secretary of the Department of Health and Human Services that states it has been extended to July 14, 2022.

Motion: Approve the UMR Covid-19 Coverage to extended to July 14, 2022, **Action:** Approved, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary. Motion passed unanimously.

UNITED HEALTHCARE/UMR MEDICAL TESTING POLICY UPDATE

Jennifer Welsh, Daviess County HR/Payroll Administrator, stated that she received a notification from UMR stating that United Healthcare is implementing some new Vitamin D testing policies. UMR is wanting verification on how the county wants the policy. As of June 1, 2022, United Healthcare will restrict vitamin D testing. Nathan Gabhart, Daviess County Commissioner, explained that with the lab industry, there is an excess cost in the system, and they have clearly identified a source. If any employees are affected by this policy, it will be reviewed and subject to change on a case-by-case basis.

Motion: Approve UMR Medical Testing Policy Updated, **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

BLIGHTED PROPERTIES

Nathan Gabhart, Daviess County Commissioner, spoke regarding Daviess County Blighted Properties. Blighted properties are unsafe buildings or junkyard properties that aren't following the guidelines of the junkyard ordinance. Addressing the blighted properties will start with properties within a two-mile radius of each municipality. High visibility areas, main highways, and Crane are areas that need to be looked at the most. Commissioner Nathan Gabhart stated that a meeting was held on April 20, 2022, with Matt Meredith, Daviess County Council, Marilyn McCullough, Daviess County Council, discussing the City of Washington counter proposal for managing Blighted Properties in Daviess County. During the meeting, the committee discussed concern on availability with the City of Washington's current resources, because they had no plan to add any additional staff at this time. Commissioner Gabhart suggested we hire a yearly contractor that would be monitored monthly or quarterly with a starting pay between \$30,000.00 to \$35,000.00, devoting 20 to 25 hours a week, with the new hire providing their vehicle, benefits, cell phone, and office space. Both the County and City would coordinate in interview process. The City would train this employee with county supervision, in identifying blighted properties. After identifying blighted properties, the contract employee will come back to the Commissioners for final approval then allowing the clean-up of the blighted property. The Daviess County's Junk Yard Ordinance would mirror Knox Countys and the City of Washington's current ordinances. Commissioner Michael Taylor stated he had no issues hiring a contracted employee, but the Commissioners still needs to figure out the exact salary. Mr. Gabhart suggested Matt Meredith, Daviess County Council, Marilyn Mcculough, Daviess County Council, himself and a representative from the City of Washington to conduct interviews for a potential hire.

Motion: Approve to proceed to hire a contracted employee to monitor and oversee the Blight Properties, and Grant Swartzentruber, County Attorney, to create an ordinance., **Action:** Approve, **Moved by** Nathan Gabhart, Vice President, **Seconded by** Ron Arnold, Secretary.

Motion passed unanimously.

MID-STATES CORRIDOR

The Commissioners received a public hearing brochure for Mid-States Corridor meetings set for April 26, 2022, at WestGate Academy and April 28th, 2022, at Jasper Arts Center from 5:30 P.M. to 7:30 P.M. with a presentation at 6 P.M. The Commissioners were also asked to post the brochure in the county building.

LETTER OF RESIGNATION

Patty Ball, Daviess County Auditor, presented the Commissioners with a letter of Resignation with her last day being Friday July 15, 2022. As Auditor Ball prepares to leave, she pledged to continue to service the taxpayers and help transition the next County Auditor into this important role. The Commissioners thanked Patty for her service and dedication to the county and wished her the best of luck in her future endeavors.

PAYROLL DOCKET 4/22/2022

Motion: Approve payroll docket as presented, **Action:** Approved **Moved** by Nathan Gabhart, Vice President, **Seconded** by Ron Arnold, Secretary.
Motion passed unanimously.

CLAIMS DOCKET 4/8/2022 Utility, 4/18/2022 Utility, 4/20/2022 Visa, 4/29/2022, 5/2/2022 Court, & 5/2/2022 Highway

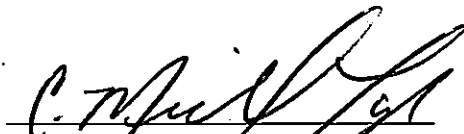
Motion: Approve claim docket, **Action:** Approved **Moved** by Nathan Gabhart, Vice President, **Seconded** by Ron Arnold, Secretary.
Motion passed unanimously.

ADJOURN

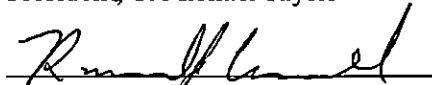
Motion: Adjourn meeting, **Action:** Adjourn **Moved** by Nathan Gabhart, Vice President, **Seconded** by Ron Arnold, Secretary.
Motion passed unanimously.

INFORMATION

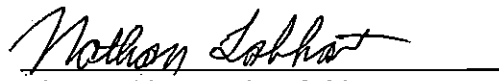
- a. **DAVIESS COUNTY BOARD OF AVIATION COMMISSIONERS APRIL 7, 2022, AGENDA, MEETING MINUTES, MANAGER'S REPORT, & ENGINEERING REPORT**
- b. **IDEM-OFFICE OF WATER QUALITY**
- c. **DAVIESS-MARTIN JOINT COUNTY PARKS AND RECREATION BOARD 3/8/2022.**



President, C. Michael Taylor



Secretary, Ronald J. Arnold



Vice President, Nathan Gabhart

ATTEST: 

Patricia K. Ball, Auditor of Daviess County