

**Daviess County Council Meeting
Minutes
July 13, 2022**

Meeting began at 9:00 A.M. in the Daviess County Commissioners' Room, Daviess County Government Center. *(The Public is invited to watch a live stream of the meeting, go to www.daviess.org and click "Watch Public Meetings")*

THE PLEDGE OF ALLEGIANCE

Roll Call.

Present: Darin Holder, Marilyn McCullough, Matt Meredith, President (remote), Mike Myers, Mike Sprinkle, Vice President, Tom Schaffer, Tony Duncheon.

MEETING MINUTES 6/8/2022

Motion: Approve meeting minutes for 6/8/2022, **Action:** Approve, **Moved by** Tony Duncheon, **Seconded by** Tom Schaffer.

Motion passed unanimously.

2022 CF-1 ABATEMENTS- Schedules

The Daviess County Council were presented with two CF-1 forms, Bush Commercial Properties, which sold to Crane Tech Park, LLC, and Melrose Westgate Holdings (Westgate Seven). Each form was reviewed with the following action taken regarding their compliance:

Crane Tech Park, LLC

Motion: Approve, **Action:** Approve, **Moved by** Mike Myers, **Seconded by** Marilyn McCullough. Motion passed unanimously.

Melrose Westate Holding LLC (Westgate Seven)

Motion: Approve, **Action:** Approve, **Moved by** Mike Myers, **Seconded by** Marilyn McCullough. Motion passed unanimously.

EMERGENCY PREPAREDNESS CONTRACT-HEALTH DEPT.

Kellie Streeter, Daviess County Health Department Administrator & Emergency Preparedness Coordinator, came before the Daviess County Council to discuss the Daviess County Emergency Preparedness Contract. Ms. Streeter explained the process into more detail, first by submitting a summary sheet to the Daviess County Commissioners and request to the Daviess County Attorney, Grant Swartzentruber. Mr. Swartzentruber then reviews the previous year's contract and specific deliverables that must be met by the contractor. After review of previous year's contract then it is updated to current year and then back to Daviess County Commissioners for final approval. Daviess County Commissioners approved this year's contract at the July 12, 2022, meeting. This contract is effective for July 1st, 2022, to June 30th, 2022.

COMMUNITY CORRECTIONS- DIANA SNYDER

Diana Snyder, Executive Director of Daviess County Community Corrections, came before the Daviess County Council to discuss questions regarding the process of the Community Corrections appropriations. Ms. Snyder states that she submits a budget every year of the exact dollar amount to the DOC (Department of Corrections). The Daviess County Community Corrections is audited by State Board of

Accounts, DOC, and the budget is reviewed by the Daviess County Council. Ms. Snyder explains how her financial report must match her budget that is submitted to the DOC. Tom Shaffer, Daviess County Council, questioned why the Council needs to review budget every year if the Council can't modify it. Ms. Snyder stated that under the advisement of Patty Ball, Daviess County Auditor, the grant funding needs to be properly appropriated by the Council. Darin Holder, Daviess County Council, questions if the number of clients increase significantly, what happens? Ms. Snyder also added that the money collected from client fees goes into Project Income fund for the Daviess County Community Corrections to use for unforeseen situations that could arise. Patty Ball, Daviess County Auditor, states the collection fees are done through a report of collections that goes to the county level and creates the cash balance for Daviess County Community Corrections. From the cash balance the Daviess County Council then appropriates out fund 1122. Fund 9100 is the grant fund for odd years and 9200 fund for even years for better tracking. If money is left in either grant fund the DOC will subtract that amount for the following year approval. Ms. Snyder, states that grant funds (9100 or 9200) are used first, then the bulk is used out of 1122 fund. Ms. Snyder added that the Community Corrections office land lease with Ronald L. Seel for \$3,600.00 annually for 3 years. The Daviess County Commissioners approved this land lease at their July 12, 2022, meeting.

INTEGRATED REENTRY AND CORRECTIONAL SUPPORT PROGRAM (IRACS)-DIANA SNYDER doc1 doc2

Diana Snyder, Executive Director of Daviess County Community Corrections, presented IRACS (Integrated Reentry and Correctional Support) agreement with the Indiana Division of Mental Health and Addiction, Indiana Recovery Works and Indiana Recovery Network. Currently Daviess County Peer Recovery is working to become their own entity so they can be a source of grant funding. The IRACS contract is a total of \$269,040.94 for June 1st, 2022 to May 31st, 2023. Vanessa Phillips, Daviess County Supervisor of the new IRACS Program, came before Daviess County Council to discuss her position of overseeing the staff. Ms. Phillips explains that Daviess County will be one of five pilot sites in the state of Indiana for this IRACS program. Selected counties include Dearborn, Blackford, Scott, Delaware. Ms. Phillips states that Mental Health of America of Indiana has set up a sustainability plan for the program with billing for services within the facility, and continuing talks at the State offices about funding unexpected costs. Ms. Phillips has already submitted her June 2022 report that will facilitate the funding for staff and funding for the Daviess County Sheriff's Department to receive first payment for the IRACS program. As of now, the IRACS program has assessed the substance and mental health issues with every individual in jail. Also, this program works with these individuals to get them in the correct programming and services recommended after release. Ms. Phillips talked about some of the benefits such as ability to help them obtain a social security card, a birth certificate, identification card, and employment. This program will help individuals that leave jail who are not going on probation or Community Corrections.

Patty Ball, Daviess County Auditor, explained that this contract happened last minute, and the paperwork was signed prior to normal policies due to deadlines. There has been some confusion on employees for this program has been questioned whether they would be employees of the county or a contracted employee, and it has been decided that they will be contracted positions. Ms. Snyder states that Vanessa Phillips is currently being paid through a Good Samaritan Grant but will be paid through IRACS once money is distributed. Ms. Snyder states that the IRACS employees are currently paid out of Opioid Response Grant fund 9900. Grant Swartzentruber, Daviess County Attorney, explains that he is currently working on independent contracts for IRACS employees. Dale Quakenbush, IT, expressed concern that a policy is needed if contractors will be given direct access to our system. Cyber security insurance is a factor when non-county employees are using usernames. Matt Meredith, Daviess County Council, states

that communication was lacking in the beginning of this program, and he would have liked a notice and information prior to the start. Mr. Meredith continued to talk about how the program is great, but communication must be better going forward.

IFS IRACS PILOT SITES DAVIESS COUNTY SHERIFFS' DEPARTMENT

Vanessa Phillips, Daviess County Supervisor of the new IRACS Program, talked about the facility portion of the IRACS (Integrated Reentry and Correctional Support) program. Ms. Phillips stated that the Daviess County Sheriff's Department has their own contract and will receive three payments totaling \$40,000.00. Gary Allison, Daviess County Sheriff, states he will not be spending any money until he receives the grant. Sheriff Allison states within the basement of the jail will be the hub for the IRACS program. He hopes that IRACS program will help reoccurring offenders stay clean, which is the overall goal. Oxford House is also looking into purchasing a home for these individuals to go after released from jail in order to stay away from their previous living environment.

DEBRA-KUMPEL HVAC PREVENTATIVE MAINTENANCE SERVICE

Gary Allison, Daviess County Sheriff, came before the Council to introduce Brandon Bernard of Debra-Kumpel Maintenance Services. Sheriff Allison states that Debra-Kumpel were the selected contractor of the replacement of HVAC system at Daviess County Security Center. Debra-Kumpel Maintenance Services is offering a proposal to maintain the current systems. Brandon Bernard, with Debra-Kumpel Maintenance Services, proposed an agreement to do a preventative maintenance to for the HVAC systems at the Daviess County Security Center to ensure the system and make systems runs efficiently and expands the lifespans on the units. Mr. Bernard presented a binder to the Council regarding of a site survey of from the Daviess County Jail Security Center and of all systems that are related to the HVAC. A routine maintenance on the current systems are as follows: checking pressures and gauges, changing filters, belt replacements, and condenser cleaning. Mr. Bernard explained that if Debra-Kumpel is doing the quarterly preventive maintenance program the Daviess County Security Center Jail will have a lifetime compressor warranty on any units that are 25 tons or less that Debra-Kumpel Maintenance Services has replaced, this also includes cost of labor and materials. Mr. Bernard states that Debra-Kumpel Maintenance Services will always provide recommendations for repairs on units before proceeding with repairs. The preventive maintenance agreement is for \$19,896.00 or billed quarterly at \$4,974.00 with an increase of 5% on the third year. Commissioners approved this preventive maintenance agreement on 6/14/2022 with the Council deciding which fund this will come out of. The preventative maintenance contract was effective July 1, 2022. Sheriff Allison states that this amount is currently in the Daviess County Security Center budget and the payment will be taken out of the Security Center fund. Sheriff Allison stated that in next year's budget it will be a line item for tracking purposes.

LAND BANK INITIATIVE-SIDC

Tabled, no motions.

MILEAGE RATE 2022

The Daviess County Council was presented with the 2022 AIC (Association of Indiana Counties) Mileage Reimbursement Rates. The mileage rate is based on the current average fuel prices. The previously approved 2022 mileage rate was set to .42 cents on September 29th, 2021, at budget adoptions. After discussion, the Council suggested raising the mileage rate through the end of the year December 31, 2022, to .48 cents as of starting July 1st, 2022.

Motion: Approve mileage rate to .48 cents starting July 1st, 2022 to the end of the year December 31, 2022, **Action:** Approve, **Moved by** Tony Duncheon, **Seconded by** Mike Myers.

Motion passed unanimously.

DAVIESS COMMUNITY HOSPITAL BOARD APPOINTMENT

Daviess County Council was presented recommendations for the Daviess Community Hospital Board term July 2022-June 2024. A monthly meeting was held on June 23rd, 2022 where the board of Governors of Daviess Community Hospital voted a list for consideration for the Daviess County Council. Individuals that were nominated are: Shelly Deem, Suresh Lohano, and Kent Norris.

Motion: Approve nominations of Shelly Deem, Suresh Lohano, and Kent Norris submitted by the Board of Governors of Daviess Community Hospital for the July 2022- June 2024 term, **Action:** Approve

Moved by Marilyn McCullough, **Seconded by** Tom Schaffer.

Tony Duncheon, abstains due to currently being on the board.

PAYGOV/DAVIESS COUNTY RECORDER INDIANA

The Daviess County Council decided to table the PayGov/Daviess County until the Council next meet on August 10th, 2022.

WEST BOGGS-JAMESON HIBBS

Jameson Hibbs, Former West Boggs Park Supervisor, came before the Daviess County Council to talk about the increase needs of the West Boggs salary wages rates. Mr. Hibbs states that the Daviess-Martin Parks and Recreation Board looked at increasing salary rates not just for Park Supervisor but for all full-time staff as well. Mr. Hibbs explains that he feels the best investment at this current time is to invest in the staff and department with wage increases. Mr. Hibbs hopes that with this increase of the Supervisor salary it will attract a potential replacement and retain the current employees. With investing in the current staff they can focus on expenses and priorities throughout and cut cost overall. Mike Sprinkle, the Daviess County Council, discussed how West Boggs is a self-funded organization and that if the Parks and Recreation Board agrees to salary increase the Daviess County Council doesn't see an issue with the wage rates. The following increases are as follows: Superintendent from \$52,594.00 to \$65,000.00, Director from \$37,400.00 to \$45,000.00, Office Manager from \$41,114.00 to \$49,000.00, Customer Service Manager from 37,400.00 to \$45,000.00, Maintenance Manager from \$41,114.00 to 49,000.00, Maintenance Assistant Manager from 37,400.00 to 43,500.00. Mr. Hibbs talked about how West Boggs is looking to hire a couple more full-time staff in the future but as of right now are just asking for an increase in wages. The wage increases are based on what the Council recommended for budget proposals for 2023. Mr. Hibbs explained that during the Park Board meeting on 7/12/22 a discussion on current revenue and last year's profits to help with the increase in wages. Patty Ball, Daviess County Auditor, suggests that the wage increase be effective for the month of August 2022 due to appropriation paperwork from West Boggs Park.

Motion: Approve the proposed salary increase for 2023 and a salary modification for 2022 for West Boggs Park employees, **Action:** Approve, **Moved by** Tony Duncheon, **Seconded by** Mike Sprinkle, Vice President.

Motion passed unanimously.

Tom Shaffer, Daviess County Council, asked if West Boggs had a capital fund for cases like the dam replacement? Jameson Hibbs, Former West Boggs Superintendent, states West Boggs have started the Lake Enhancement Fund because of a dam replacement issue. In the future, West Boggs wants to discuss different tactics to help with Watershed and maybe get some help from the residents around the lake to pay a small fee every year towards this fund.

LEDGER OF RECEIPTS, DISBURSEMENTS AND BALANCES, COMMISSARY FUND

Gary Allison, Daviess County Sheriff, presented the Council with the ledger of receipts, disbursements, and balances regarding the Daviess County Security Center Commissary fund that he shows presents the Council twice a year.

ADDITIONAL APPROPRIATIONS

**COUNTY GENERAL
SHERIFF'S OFFICE**

<u>SHERIFF-OVERTIME</u>	\$50,000.00
<u>JAIL-REPAIR & MAINTENANCE</u>	\$15,000.00
TOTAL	\$65,000.00

**Motion: , Action: Approve, Moved by Mike Myers,
Seconded by Marilyn McCullough.**
Motion passed unanimously.

AVIATION

<u>PROFESSIONAL SERVICES</u>	\$50,000.00
<u>CAPITAL IMPROVEMENTS</u>	\$15,000.00
TOTAL	\$65,000.00

**Motion: , Action: Approve, Moved by Tony Duncheon,
Seconded by Tom Schaffer.**
Motion passed unanimously.

COMMUNITY TRANSITION

<u>DATA PROCESSING EQUIPMENT</u>	\$3,000.00
<u>TRAVEL/MILEAGE</u>	\$1,000.00
TOTAL	\$4,000.00

**Motion: , Action: Approved, Moved by Darin Holder,
Seconded by Mike Myers.**
Motion passed unanimously.

E-911

<u>EQUIPMENT</u>	\$60,000.00
TOTAL	\$60,000.00

**Motion: , Action: Approved, Moved by Tony
Duncheon, Seconded by Tom Schaffer.**
Motion passed unanimously.

JUVENILE PROBATION USER FEES

<u>ELECTRONIC MONITORING</u>	\$6,000.00
TOTAL	\$6,000.00

**Motion: , Action: Approve, Moved by Marilyn
McCullough, Seconded by Darin Holder.**
Motion passed unanimously.

ADULT PROBATION USER FEES

CONF/REGISTRATION/LODGING \$4,000.00
TOTAL \$4,000.00

**Motion: , Action: Approved, Moved by Mike Myers,
Seconded by Tony Duncheon.
Motion passed unanimously.**

WEST BOGGS PARK

PUBLICATIONS/LEGAL NOTICES \$2,000.00
PARK BOARD SALARIES \$11,000.00
FORMS \$2,000.00
TOTAL \$15,000.00

**Motion: , Action: Approved, Moved by Tom Schaffer,
Seconded by Marilyn McCullough.
Motion passed unanimously.**

**CHILDHOOD BLOOD LEAD LEVEL GRANT-
Letter**

WAGES \$12,575.19
SOCIAL SECURITY \$1,185.46
PERF \$1,735.58

**Motion: , Action: Approved, Moved by Darin Holder,
Seconded by Tom Schaffer.
Motion passed unanimously.** **TOTAL \$15,496.23**

GRAND TOTAL \$234,496.23

TRANSFERS

COMMUNITY CORRECTIONS GRANT 9200 - doc1, doc2, doc3, doc4

<u>FROM: BONUS</u>	TO: EQUIPMENT LEASE/RENTAL	\$1,000.00
<u>FROM: CASE MANAGER HD</u>	TO: TRAVEL/MILEAGE/LODGING	\$3,276.51
<u>FROM: CASE MANAGER WR</u>	TO: OFFICE SUPPLIES	\$500.00
<u>FROM: CASE MANAGER WR</u>	TO: MAINTENANCE CONTRACTS	\$399.37
<u>FROM: CASE MANAGER WR/HD</u>	TO: MAINTENANCE CONTRACTS	\$.63
<u>FROM: CPB/COI MANAGER</u>	TO: TRAVEL/MILEAGE/LODGING	\$178.01
<u>FROM: DIRECTOR</u>	TO: DRUG & ALCOHOL TESTING	\$134.97
<u>FROM: DIRECTOR</u>	TO: TRAVEL/MILEAGE/LODGING	\$44.72
<u>FROM: GROUP HEALTH INSURANCE</u>	TO: DRUG & ALCOHOL TESTING	\$2,265.79
<u>FROM: LONGEVITY</u>	TO: TRAVEL/MILEAGE/LODGING	\$321.00

<u>FROM: LONGEVITY</u>	TO: VEHICLE SUPPLIES	\$1,479.00
<u>FROM: PERF</u>	TO: DRUG & ALCOHOL TESTING	\$2,596.84
<u>FROM: RETIREMENT PAYOUT OF TIME</u>	TO: EQUIPMENT LEASE/RENTAL	\$200.00
<u>FROM: RETIREMENT PAYOUT OF TIME</u>	TO: PROGRAM SUPPLIES	\$750.00
<u>FROM: SCREENING/INTAKE COORDINATOR</u>	TO: TRAVEL/MILEAGE/LODGING	\$179.76
<u>FROM: SOCIAL SECURITY</u>	TO: DRUG & ALCOHOL TESTING	\$1,002.40
	TOTAL	\$14,329.00

Motion: , Action: Approved as presented, **Moved by** Darin Holder, **Seconded by** Mike Myers.
Motion passed unanimously.

INFORMATION TECHNOLOGY (IT) 1000

<u>FROM: CONSULTING SERVICE</u>	TO: LICENSE RENEWALS	\$5,000.00
<u>FROM: TRAINING & EDUCATION</u>	TO: LICENSE RENEWALS	\$3,000.00
	TOTAL	\$8,000.00

Motion: , Action: Approve, **Moved by** Tony Duncheon, **Seconded by** Marilyn McCullough.
Motion passed unanimously.

GRAND TOTAL **\$22,329.00**

INFORMATION

DAVISS-MARTIN JOINT COUNTY PARKS AND RECREATION BOARD MAY 10, 2022

DAVISS COUNTY BOARD OF AVIATION AGENDA, MINUTES, MANAGERS REPORT FOR JUNE 9TH, 2022, ENGINEERING REPORT JUNE 2022, MONTHLY CLAIMS LOG MAY 2022.

PACE'S 2022 ANNUAL STAKEHOLDERS EVENT

DAVISS COUNTY AUDITOR

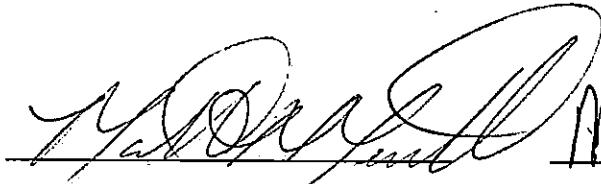
The Daviess County Council presented a plaque to Daviess County Auditor, Patty Ball for her years of dedicated service to Daviess County from 2009-2022. Auditor Ball submitted her Letter of Resignation in May 2022 with July 15th, 2022 being her last day in office.

ADJOURN

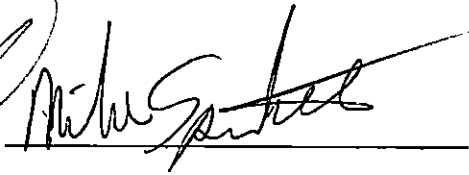
Motion: Approve to Adjourn, **Action:** Adjourn, **Moved by** Tom Schaffer, **Seconded by** Darin Holder.
Motion passed unanimously.

FUND BALANCE

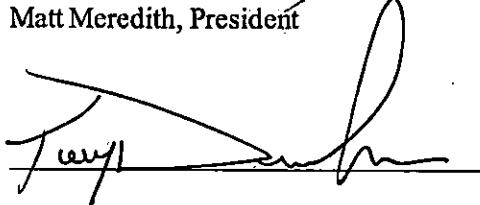
EXCEL



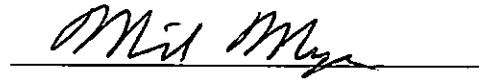
Matt Meredith, President



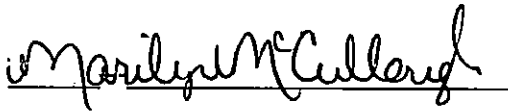
Mike Sprinkle, Vice President



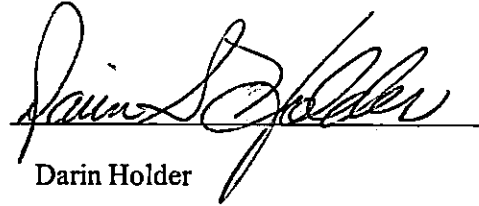
Tony Duncheon



Mike Myers



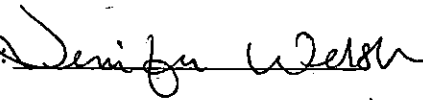
Marilyn McCullough



Darin Holder



Tom Schaffer

ATTEST: 

Patty K. Ball, Auditor of Daviess County